



CITY OF  
**SAN LUIS**  
A R I Z O N A  
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

## MEMORANDUM

**TO:** Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager, Sonia Cornelio, City Clerk, and Olivia Jenkins, Operations Coordinator

**FROM:** Melissa Lopez, Deputy City Clerk *mlopez*

**DATE:** March 20, 2024

**SUBJECT:** Monthly Reports for February 2024

---

Attached are the monthly reports submitted for the month of February 2024. Should there be any questions, please feel free to contact the pertinent department.

Thank you.

**MONTHLY REPORTS  
DEPARTMENT ROSTER**

**MONTH OF:** February 2024

<b>DEPARTMENT</b>	<b>TURNE D IN</b>		<b>MISSING</b>
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Facilities	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

**TOTAL DEPARTMENTS :** 12

**TURNE D IN:** 12

**MISSING:** 0

***City of San Luis***  
***Finance Department***  
***Billing & Collections Division***  
*Water - Wastewater - Solid Waste - Business License*



***Operations Monthly Report***  
***February 2024***

# Billing and Collections Monthly Report

## Bills

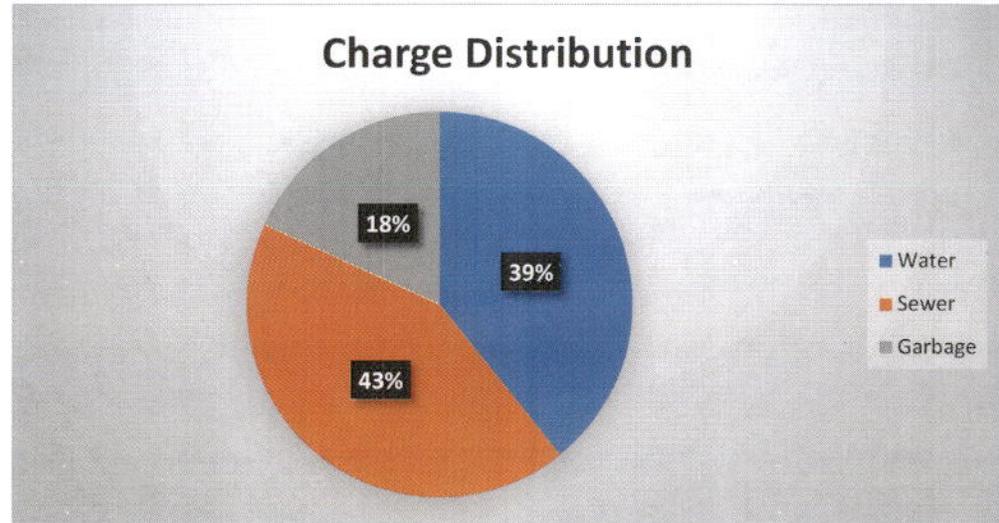
Date Bills Mailed 3/1/2024  
 Number of Accounts Billed 8,825  
 Current Charges \$ 1,084,395.25

### Charge Distribution

Water \$ 425,595.86  
 Sewer \$ 462,109.64  
 Garbage \$ 196,689.75

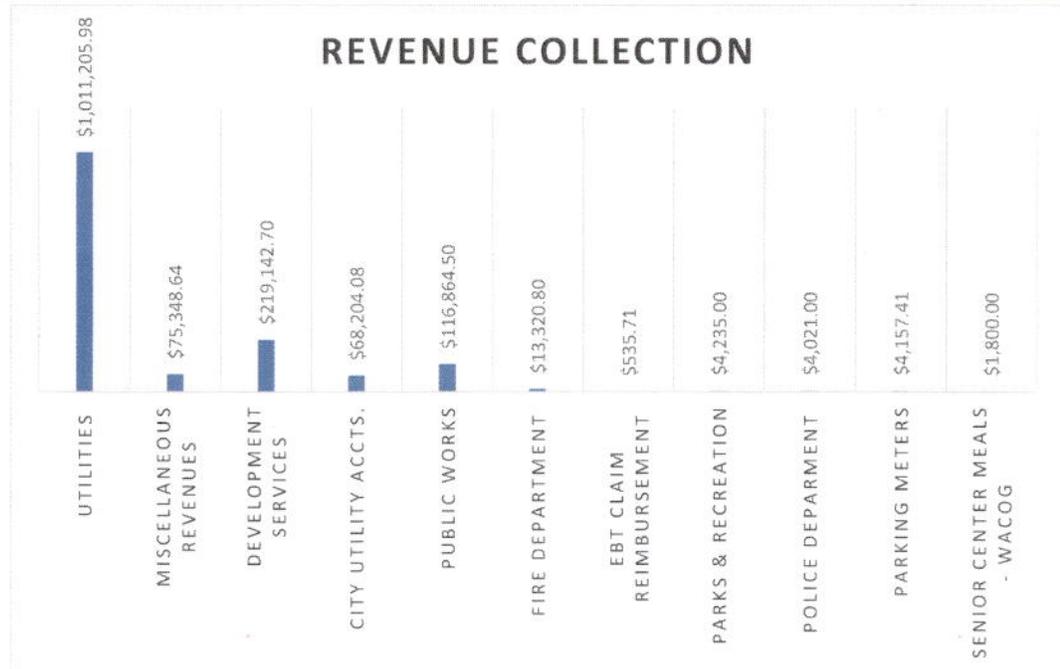
### Account Distribution

Residential 8352  
 Commercial 283  
 City 140  
 School 30  
 Government 20



## Revenue Collected

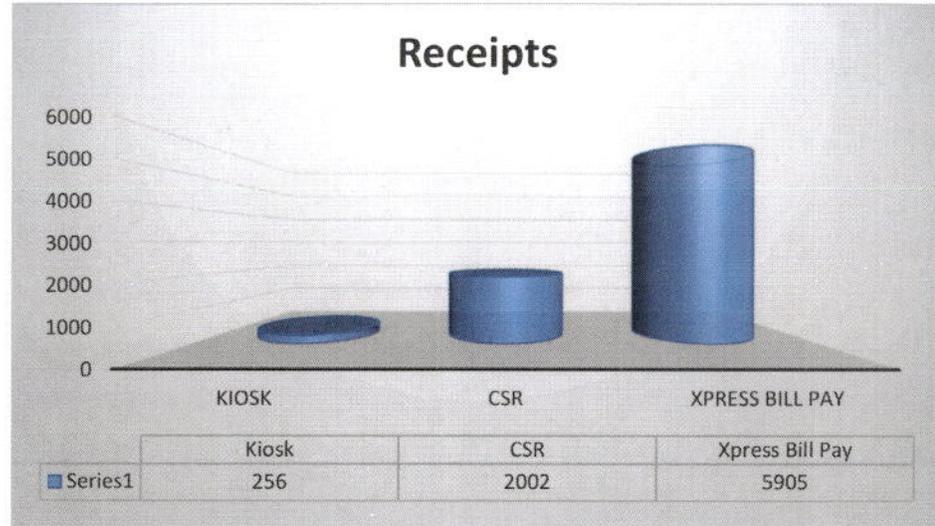
Utilities \$1,011,205.98  
 Miscellaneous Revenues \$75,348.64  
 Development Services \$219,142.70  
 City Utility Accts. \$68,204.08  
 Public Works \$116,864.50  
 Fire Department \$13,320.80  
 EBT Claim Reimbursement \$535.71  
 Parks & Recreation \$4,235.00  
 Police Department \$4,021.00  
 Parking Meters \$4,157.41  
 Senior Center Meals - WACOG \$1,800.00  
**Total \$1,518,835.82**



# Billing and Collections Monthly Report

## Total Receipts

<b>Customer Service Reps</b>	
Cash	1288
Checks	263
Debit/Credit	451
<b>Total</b>	<b>2002</b>
<b>XpressBillPay</b>	
E-Check	2239
Credit/Debit	3666
<b>Total</b>	<b>5905</b>
<b>Kiosk</b>	
Cash	104
Credit/Debit	152
<b>Total</b>	<b>256</b>



## Meter Reader Technicians

Move-In Accounts	72	Delinquent Notices	813
Garbage Related	112	Past Due Balance Reminders	420
Move-Out Accounts	28	Payment Arrangements	70
Water Related	306	Disconnections	65

### Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

### Water Conversion

Accounts Converted	686
Non-converted Accounts	174

## Collections

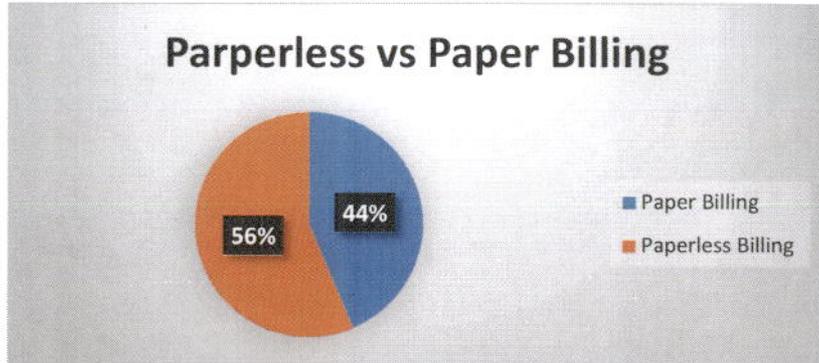
Accounts sent to collections	6	Accounts paid	1
Balance transferred to VCS	\$ 760.90	Amount paid	\$ 22.87
<b>Total Accounts on Collections</b>	<b>244</b>	<b>Total Accounts paid</b>	<b>57</b>
Total Amount	\$ 30,068.08	Amount Collected	\$ 6,282.03

# Billing and Collections Monthly Report

## Paperless Billing

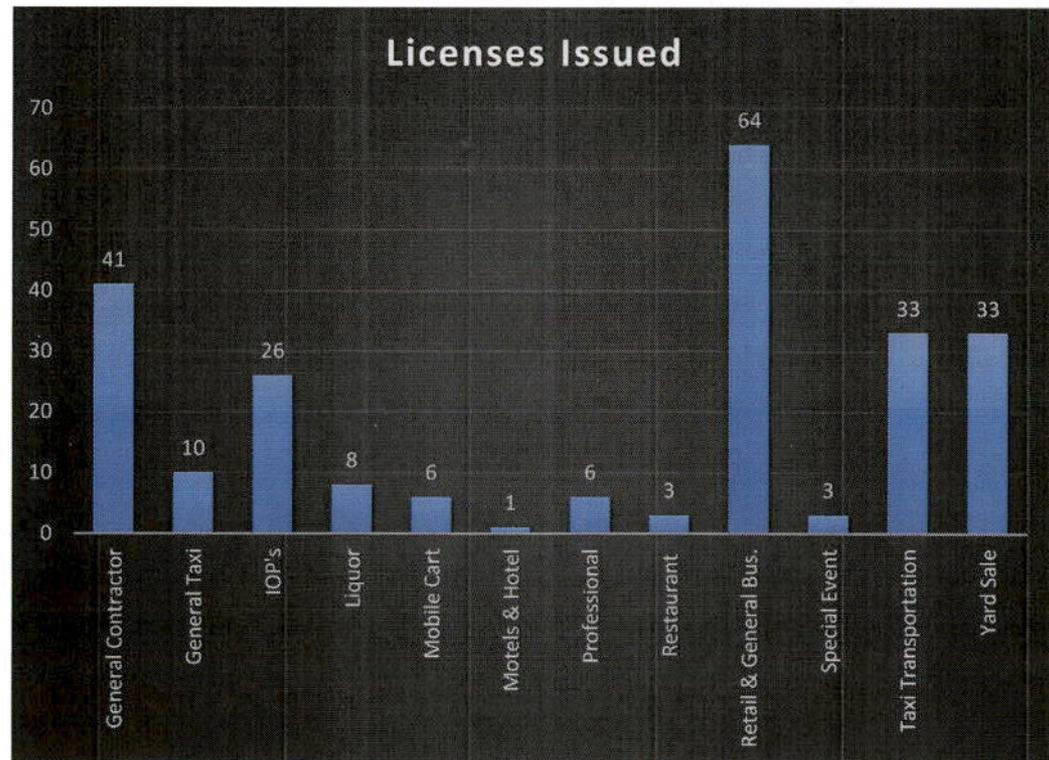
Paper Billing 3846  
 Paperless Billing 4979

Accounts on Autopay 1844



## BUSINESS LICENSE

Licenses Issued/Renewed	
General Contractor	41
General Taxi	10
IOP's	26
Liquor	8
Mobile Cart	6
Motels & Hotel	1
Professional	6
Restaurant	3
Retail & General Bus.	64
Special Event	3
Taxi Transportation	33
Yard Sale	33
<b>Total</b>	<b>234</b>



# CITY OF SAN LUIS



## DEVELOPMENT SERVICES DEPARTMENT

• P&Z • BUILDING SAFETY • CODE ENFORCEMENT • GIS •

## OPERATIONS MONTHLY REPORT

**FEBRUARY 2024**

**Bldg Safety Fees**

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
<b>Permit Fees</b>													
Building Permit Fee	\$ 60,090.00	\$ 36,474.00	\$ 64,732.00	\$ 36,102.00	\$ 32,562.00	\$ 56,436.00	\$ 44,089.20	\$ 52,338.00	\$ -	\$ -	\$ -	\$ -	\$ 382,823.20
Plan Check Fee	\$ 2,538.00	\$ -	\$ 7,266.80	\$ 3,393.00	\$ 3,912.00	\$ 2,190.00	\$ 4,710.00	\$ 4,017.00	\$ -	\$ -	\$ -	\$ -	\$ -
Deposit for Residential Plan Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ -	\$ 60.00	\$ 70.00	\$ -	\$ -	\$ 50.00	\$ 105.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HVAC Permits	\$ -	\$ -	\$ -	\$ 181.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Sprinkler Permits	\$ 686.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 1,235.00	\$ 1,370.00	\$ 1,390.00	\$ 1,270.00	\$ 1,140.00	\$ 1,220.00	\$ 1,085.00	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Permit Fees(131-40135)</b>	<b>\$ 64,549.40</b>	<b>\$ 37,904.00</b>	<b>\$ 73,458.80</b>	<b>\$ 40,946.00</b>	<b>\$ 37,614.00</b>	<b>\$ 59,896.00</b>	<b>\$ 49,989.20</b>	<b>\$ 56,610.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420,967.40</b>
<b>Utility Fees</b>													
Water Connection Fee(100-43010)	\$ 18,450.00	\$ 12,150.00	\$ 15,300.00	\$ 13,400.00	\$ 9,900.00	\$ 17,550.00	\$ 13,500.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 18,450.00	\$ 12,150.00	\$ 15,300.00	\$ 10,350.00	\$ 9,900.00	\$ 17,550.00	\$ 13,500.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Utility Fees</b>	<b>\$ 36,900.00</b>	<b>\$ 24,300.00</b>	<b>\$ 30,600.00</b>	<b>\$ 23,750.00</b>	<b>\$ 19,800.00</b>	<b>\$ 35,100.00</b>	<b>\$ 27,000.00</b>	<b>\$ 36,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 233,450.00</b>
<b>Impact Fees</b>													
Water Impact Fee (100-45025)	\$ 22,222.00	\$ 14,634.00	\$ 18,428.00	\$ 14,812.00	\$ 11,924.00	\$ 21,138.00	\$ 16,260.00	\$ 21,680.00	\$ -	\$ -	\$ -	\$ -	\$ -
WW Impact Fee(100-45025)	\$ 37,392.00	\$ 24,624.00	\$ 31,008.00	\$ 24,924.00	\$ 20,064.00	\$ 35,568.00	\$ 27,360.00	\$ 36,480.00	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 30,873.00	\$ 20,331.00	\$ 29,498.00	\$ 17,122.32	\$ 17,319.00	\$ 29,367.00	\$ 22,590.00	\$ 30,120.00	\$ -	\$ -	\$ -	\$ -	\$ -
Streets Impact Fee(100-45035)	\$ 70,069.00	\$ 46,143.00	\$ 64,498.00	\$ 42,820.72	\$ 39,307.00	\$ 66,651.00	\$ 51,270.00	\$ 68,360.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Impact Fee (860-45015.019)	\$ 23,042.00	\$ 15,174.00	\$ 22,012.00	\$ 14,254.88	\$ 12,926.00	\$ 21,918.00	\$ 16,860.00	\$ 22,480.00	\$ -	\$ -	\$ -	\$ -	\$ -
Police Impact Fee (860-45010.019)	\$ 18,286.00	\$ 12,126.00	\$ 17,468.00	\$ 11,873.12	\$ 10,258.00	\$ 17,394.00	\$ 13,380.00	\$ 17,840.00	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Imp. Fee(100-45000)	\$ 12,628.00	\$ 8,316.00	\$ 12,064.00	\$ 7,812.64	\$ 7,084.00	\$ 12,012.00	\$ 9,240.00	\$ 12,320.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Impact Fees</b>	<b>\$ 214,512.00</b>	<b>\$ 141,348.00</b>	<b>\$ 194,976.00</b>	<b>\$ 133,619.68</b>	<b>\$ 118,882.00</b>	<b>\$ 204,048.00</b>	<b>\$ 156,960.00</b>	<b>\$ 209,280.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,373,625.68</b>
<b>Miscellaneous Fees</b>													
Replace Building Card	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Change subcontractor	\$ -	\$ -	\$ -	\$ 25.00	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00
Re-Inspections	\$ -	\$ -	\$ 25.00	\$ 50.00	\$ -	\$ 75.00	\$ 75.00	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ 350.00
Special Inspections	\$ 125.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Misc. Fees (131-48000)</b>	<b>\$ 125.00</b>	<b>\$ 150.00</b>	<b>\$ 25.00</b>	<b>\$ 75.00</b>	<b>\$ 25.00</b>	<b>\$ 125.00</b>	<b>\$ 125.00</b>	<b>\$ 125.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 775.00</b>
<b>TOTAL</b>	<b>\$ 316,086.40</b>	<b>\$ 203,702.00</b>	<b>\$ 299,059.80</b>	<b>\$ 198,390.68</b>	<b>\$ 176,321.00</b>	<b>\$ 299,169.00</b>	<b>\$ 234,074.20</b>	<b>\$ 302,015.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,028,818.08</b>

**Planning and Zoning Activity**

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
<b>P &amp; Z Activities</b>													
Zoning Applications - Residential							2						2
-Commercial/Industrial													0
CUP Applications - Residential	1												1
-Commercial/Industrial							2						2
Variance Applications - Residential				2									2
-Commercial/Industrial	1							1					2
Minor Variance Application - Residential													0
-Commercial/Industrial													0
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat				1		1	1						3
-Final Plat Application				1			1						2
Lot Split / Lot Tie				1		1	1						3
Text Amendments													0
Continuation of Public Hearings													0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>
<b>P&amp;Z Fees</b>													
Zoning Applications - Residential							\$ 730.00						\$ 730.00
-Commercial/Industrial													\$ -
CUP Applications - Residential	\$ 150.00												\$ 150.00
-Commercial/Industrial							\$ 800.00						\$ 800.00
Variance Applications - Residential				\$ 200.00									\$ 200.00
-Commercial/Industrial	\$ 300.00							\$ 300.00					\$ 600.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat				\$ 820.00		\$ 1,410.00	\$ 830.00						\$ 3,060.00
-Final Plat Application				\$ 620.00			\$ 630.00						\$ 1,250.00
Lot Split / Lot Tie				\$ 100.00		\$ 100.00	\$ 100.00						\$ 300.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
<b>Total Fees Paid (130-48000)</b>	<b>\$ 450.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,740.00</b>	<b>\$ -</b>	<b>\$ 1,510.00</b>	<b>\$ 3,090.00</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,090.00</b>

**Building Safety Activity**

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
<b>Permits Issued</b>													
Residential - new	41	27	34	22	23	39	30	40	0	0	0	0	256
Multi-Family New	0	0	1	0	0	0	0	0	0	0	0	0	1
Residential - remodel	2	11	4	7	4	6	5	3	0	0	0	0	42
Residential - renovation	0	1	0	0	0	1	0	0	0	0	0	0	2
Residential - demolition	0	0	0	0	0	0	0	1	0	0	0	0	1
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Residential</b>	<b>43</b>	<b>39</b>	<b>39</b>	<b>29</b>	<b>27</b>	<b>46</b>	<b>35</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>302</b>
<b>Estimated Value of Permits</b>	<b>\$ 6,293,202.00</b>	<b>\$ 3,739,031.04</b>	<b>\$ 5,809,850.00</b>	<b>\$ 3,221,183.00</b>	<b>\$ 3,380,739.50</b>	<b>\$ 6,058,137.00</b>	<b>\$ 4,634,211.00</b>	<b>\$ 5,158,980.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,295,333.54</b>
Commercial - new	0	0	1	1	0	0	1	0	0	0	0	0	3
Commercial - remodel	1	2	3	1	2	0	0	1	0	0	0	0	10
Commercial - demolition	0	0	0	0	0	0	0	1	0	0	0	0	1
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Commercial</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>
<b>Estimated Value of Permits</b>	<b>\$ 600,000.00</b>	<b>\$ 5,027.82</b>	<b>\$ 1,107,300.00</b>	<b>\$ 758,500.00</b>	<b>\$ 7,200.00</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>\$ 800,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,298,027.82</b>
City Exempt	1	0	0	1	0	1	0	0	0	0	0	0	3
Electrical Permit	0	2	1	0	0	1	2	1	0	0	0	0	7
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	1	0	0	0	0	0	0	0	0	0	0	0	1
Grading	0	1	0	0	0	0	0	0	0	0	0	0	1
HVAC Permit	0	0	0	2	0	1	0	0	0	0	0	0	3
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Permits Voided	0	0	0	0	0	0	0	0	0	0	0	0	0
Plumbing Permit	0	0	0	0	0	0	0	0	0	0	0	0	0
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	0	1	4	1	1	3	1	2	0	0	0	0	13
Solar Permit	23	24	20	23	18	20	0	9	0	0	0	0	137
Swimming Pools	1	1	1	1	0	0	13	1	0	0	0	0	18
Tower Antenna Inst.	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Subtotal - Other</b>	<b>26</b>	<b>29</b>	<b>26</b>	<b>28</b>	<b>19</b>	<b>26</b>	<b>16</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>183</b>
<b>Estimated Value of Permits</b>	<b>\$ 767,833.30</b>	<b>\$ 1,154,223.69</b>	<b>\$ 547,660.13</b>	<b>\$ 624,899.39</b>	<b>\$ 552,558.56</b>	<b>\$ 916,600.46</b>	<b>\$ 562,571.81</b>	<b>\$ 286,058.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,412,405.91</b>
<b>Total Permits Issued</b>	<b>70</b>	<b>70</b>	<b>69</b>	<b>59</b>	<b>48</b>	<b>72</b>	<b>52</b>	<b>59</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>499</b>
<b>Total Estimated Value of Permits</b>	<b>\$ 7,661,035.30</b>	<b>\$ 4,898,282.55</b>	<b>\$ 7,464,810.13</b>	<b>\$ 4,604,582.39</b>	<b>\$ 3,940,498.06</b>	<b>\$ 6,974,737.46</b>	<b>\$ 5,216,782.81</b>	<b>\$ 6,245,038.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$47,005,767.27</b>

### Certificates of Occupancy

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
<b>Certificates of Occupancy</b>													
Residential - new	32	23	25	24	29	17	38	31	0	0	0	0	219
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	2	0	1	0	1	0	0	0	0	0	4
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Certificates of Occupancy</b>	<b>32</b>	<b>23</b>	<b>27</b>	<b>24</b>	<b>30</b>	<b>17</b>	<b>39</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>223</b>
<b>Certificates of Completion</b>													
Residential	4	2	2	7	5	2	1	2	0	0	0	0	25
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	4	0	1	0	0	0	0	0	0	0	5
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Certificates of Completion</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>

*All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied.*  
*Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance**.*

## Code Enforcement

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Cases Opened	26	24	12	17	10	8	10	10	0	0	0	0	117
Investigations	3	2	3	2	4	2	2	3	0	0	0	0	21
First Notice	21	18	8	10	6	6	5	7	0	0	0	0	81
Second Notice	2	3	3	2	2	2	6	3	0	0	0	0	23
Cases Closed due to compliance	21	20	16	10	11	10	10	6	0	0	0	0	104
Citations Given	0	0	0	0	0	0	0	0	0	0	0	0	0
Court Appearances	0	0	0	0	1	0	0	2	0	0	0	0	3
Red Tags	2	2	1	5	2	0	3	1	0	0	0	0	16
Abatement Notice	0	0	0	0	0	0	0	0	0	0	0	0	0

### GIS

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
FORMAL GIS REQUESTS	33	22	41	31	25	20	32	26	0	0	0	0
ADDRESS VERIFICATION LETTERS	2	1	3	2	1	2	4	2	0	0	0	0

**GIS PROJECTS:** Sewer Network Project Started San Luis West



## ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

### FEBRUARY 2024 REPORT

#### 1. BUSINESS ATTRACTION

- Director met with **Project Powell** client, a cathodes manufacturer out of the Boston area, to discuss Magrino and SW Industrial Park, labor force, workforce development opportunities, electrical utilities at site, cost of doing business, access to markets, and other topics. The project would bring 200 jobs with \$61K average salary and a CAPEX of \$262M.
- Director, in partnership with GYEDC, met with **Project Nitro** client, a nitrogen fertilizer manufacturer out of the San Francisco Bay Area, to discuss SLAZ Building and Magrino Industrial Park, electrical costs, and agricultural industry. The project would bring 15 jobs with \$61K average salary and a CAPEX of \$10M.

#### 2. COMMUNITY ENGAGEMENT

- Director attended Governor Hobbs State of the State in Yuma with Mayor Ridel and members of Council.



- Director attended the "Toma de Compromiso Consejo Directivo COPARMEX 2024-2026" in San Luis Rio Colorado with Mayor Ridel and members of Council.
- Participated at the San Luis Workshop – "Grow with Google" presented in collaboration with the Small Business Development Center (SBDC) and Mary Rabago, owner of Mary Rabago

Productions and Digital Coach for Grow with Google with over 18 people in attendance.



- Department staff attended the ALLO Fiber Construction Groundbreaking event.
- Staff participated in the virtual workshop "Navigating Opportunities for Business Growth" presented in collaboration with Vanessa Castillo, Business Consultant from the Arizona Minority Business Development Agency (AZMBDA).



- Staff attended AAED's Summit - Controlling the Narrative. Conversations looked at external and internal ways where misperceptions and opposition can hinder Arizona's growth.

#### 3. GRANTS

- City of San Luis submitted USDA's Rural Business Development Grant for \$60,000 to bring Moonshot AZ to the Business Incubator.
- Moonshot AZ is an entrepreneurial and workforce development program, now offered in Spanish, that helps cities in rural Arizona develop entrepreneurial ecosystems that create jobs.

#### 4. OTHER ACTIVITIES

- Director attended the League of Arizona Cities and Town's professional development "Intergov 101" session to learn intergovernmental affairs, best practices, the legislative bill process, establishing relationships, committee testimony, and more.



# CITY OF SAN LUIS

## Facilities Department

---

### February 2023 Monthly Report

The following is work performed during the month of February by the Facilities Department:

#### Building Repairs – daily basis

- Routine building repairs are being performed as needs arise in several of our city buildings daily.

#### Building Maintenance

- Pest Control Services – monthly basis in several of our city buildings.
- Light bulbs and ballasts were replaced in various City buildings.
- Daily cleaning in all City buildings

#### Set-Ups

- Set-up at City Hall for Meetings
- Set-up at City Hall for Trainings
- Set-up at Cultural Center for events

#### Administration

- Assisted in-house customers and vendors.
- Managed time-clock - check, add, edit changes.
- Processed RFL forms – scheduled vacation leaves for all staff.
- Prepared janitorial supplies requests and distributed to staff.
- Purchasing – daily operation purchasing
- Records Management destruction
- Provide clerical assistance to staff and distribute information.
- Inspect various buildings.
- Received requests from various departments & addressed properly.
- Managed budget for department
- Prepared p-card log with proper receipts.

#### Meetings:

- Meetings with other Departments/Divisions
- Leadership Meetings
- Budget Meetings



# CITY OF SAN LUIS

## Facilities Department

---

### Other:

- ✓ Disinfected Offices/Buildings weekly with Counter Strike Machine surface disinfecting system and when notified of a positive covid case.
- ✓ Used sweeper at various City Building Parking Lots

### Trainings:

- Assigned Safe Personnel Online Trainings

PLEASE SEE PICTURES BELOW:



# CITY OF SAN LUIS FIRE DEPARTMENT

MONTHLY REPORT



FEBRUARY 2024



## EMERGENCY RESPONSES 911

SLFD contributes to the mission of protecting our citizens by responding to calls for service within the City of San Luis. Most calls for service are for emergencies such as structure fires, medical emergencies, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to a variety of non-emergency situations that involve assisting our community during their time of need.

## FEBRUARY 2024

TOTAL FIRE INCIDENTS	
Commercial Fires	0
Residential Fires	0
Vehicle Fires	0
False Alarm	6
Other Fires	4
<b>Total Fire Incidents</b>	<b>10</b>

EMS ENCOUNTERS	
Refusals	28
Transports by SLFD	292
Transports by other	5
No patient contact	5
<i>Total Transports</i>	<i>297</i>
<b>Total EMS Encounters</b>	<b>325</b>

False Alarms	6
Fire Drills	0
Hazmat Incidents	1

Public Assistance	41
Community Paramedicine	11



### MUTUAL AID EMS TRANSPORTS

This service plays a vital role in providing proficient public safety to the community. Through agreements with other fire agencies in Yuma County, fire departments can lend assistance to each other during emergencies that surpass local resources, such as mass casualty events or structure fires. SLFD often provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department

Mutual Aid Provided:	
County	0
Somerton	0
Mexico	0
Received:	
SLM1	3
SLM2	16
SLM3	112
SLM4	1
SLM5	93
SLM6	38
Somerton	5
HELO	1
Rural Metro	0
Yuma	0



### PUBLIC EDUCATION AND COMMUNITY BY CREWS

- Residential Inspections: **28**
- Community Paramedicine: **12**
- Ride-Along Program: 0 (Arizona Western College Students)
- Senior Center Blood Pressure Checks: 0
- Station Tours: **1**

### FIRE INSPECTOR

- Commercial Inspections: **10**
- Suppression System Test: **2**
- Meetings: **13**
- Public Records Request: 0



#### **B Crew**

- **February 8, 2024**  
Assisted Comite De Bien Estar with Vaccine Clinic.
- **February 17, 2024**  
San Luis Ladder 2 helped City of Yuma with the start of their Camp Inferno program.
- **February 26, 2024**  
Station Tour for Chicanos Por La Causa Head Start.



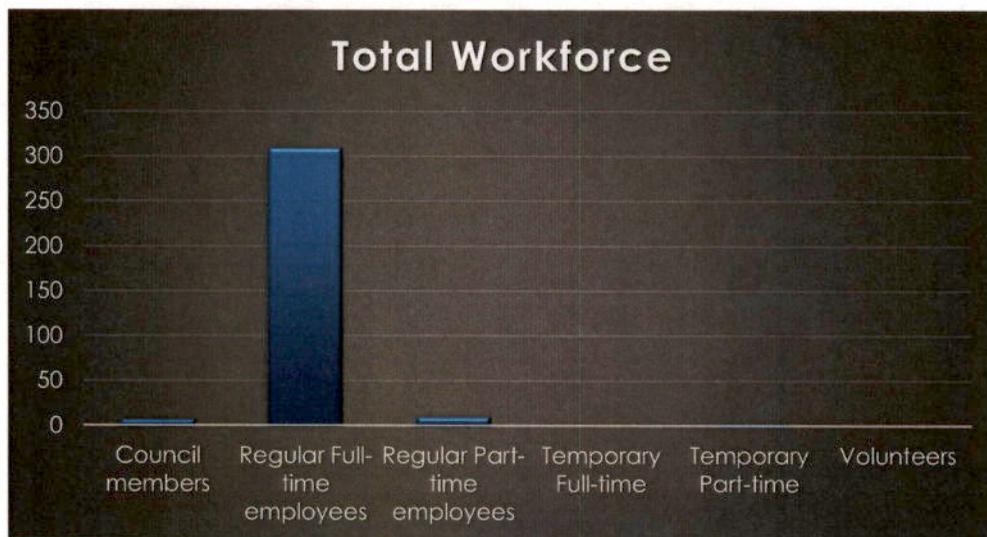
CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

# MONTHLY OPERATIONS REPORT

# February 2024

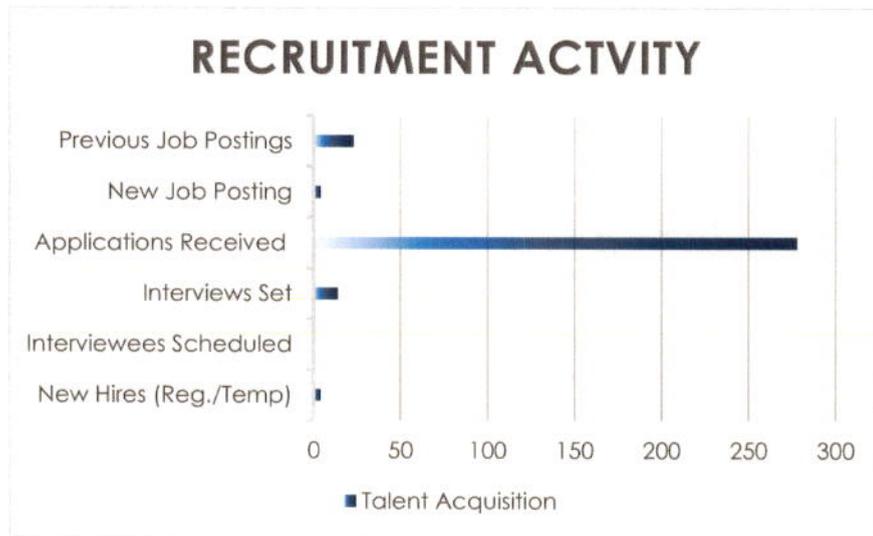
CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | [www.sanluisaz.gov](http://www.sanluisaz.gov)

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	309
Regular Part-time employees	10
Temporary Full-time	0
Temporary Part-time	2
Volunteers	
<b>TOTAL</b>	<b>328</b>



WORKFORCE TURNOVER			
Hires (February)		Terminations (January)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	3	Resignations (FT- Regular)	2
Regular (PT)	2	Resignations (PT- Regular)	0
Temporary (FT)	0	Dismissals (FT- Regular)	0
Temporary (PT)	0	End of Appt. (PT- Temporary)	0
AZ@Work Volunteers	1		
Work-study Student	2		
<b>Monthly Turnover Rate: 0.64%</b>			

TALENT ACQUISITION					
RECRUITMENT ACTIVITY					
Previous Job Postings	New Job Postings	Applications Received for February	Interviews Sets	Total # of Interviewees scheduled	Total # New Hires
23	4	278	14	46	4



VACANCIES	
Department	Positions
City Administration	City Manager
City Attorney	Assistant City Attorney
City Clerk	
Development Services	Assistant Director
Economic Development	
Finance	Finance Director
Fire	
Human Resources	
IT Department	IT Manager
Municipal Court	Court Administrator, Court Clerk II
Parks and Recreation	PT Recreation Assistant, PT Maintenance Technician, Senior Services Center
Police	Police Communication Officer, Police Officer, Animal Control
Public Works	Maintenance Technician, Heavy Equipment Operator, Equipment Operator, Wastewater Operations Supervisor, Wastewater Plant Operator



#### TALENT ATTRACTION

- **ElWood Staffing Partnership: Pending**
  - Exploring the possibility of establishing a contract to assist us with placement of candidates in specific departments.
- **Somerton Adult Educations and Adult Literacy Plus Southwest AZ Partnership:**
  - Exploring idea of Hiring candidates without GED with the expectation that they will obtain it within one year of employment.
- **ASU Partnership/Internship**
  - Currently coordinating re-establishment of partnership with ASU for On-The-Job Experience funded through a Federal Grant. Will be coordinating ten student assignments.

#### TALENT PROJECTS

- **Business Process Guides (BPGs)**
  - **Recruitment Process Guide:** A guide to the Talent Acquisition position/functions
  - **Volunteer/Internships BPG Revision:** Revising the process, documentation, and types of volunteers and internship programs.

## BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from January-2023	TERMINATIONS Effective February-2024	TOTAL ACTIVE EEs
Health Insurance	3	2	303
VSP – Vision	3	2	298
Dental	3	2	301
FMLA Leave			3
Short-term Disability claims			1

- **Benefit Orientations** – Three (3) conducted.
- **1095-C Forms**
  - Implemented processing of 1095 Forms inhouse – Savings of \$8,995.00
- **Benefits Broker** – Two (2) Onboard meetings

## SPECIAL PROGRAMS

### RECOGNITION / ENGAGEMENT

- **“Go Red for Women” event – Feb. 1, 2024**
  - Visited all departments to deliver goodie bags and take photos.



## WELLNESS PROGRAM

- **Gym Membership**
  - 60 active memberships / 22 EEs on the waiting list
- **Wellness Programs:**
  - The monthly in-person presentation "Diabetes isn't sweet" had 6 attendees.
  - Termination of WELCOAZ (Wellness Council of Arizona)
  - Implementation of a new wellness program "I am Wellness Studio."

## TALENT DEVELOPMENT

Professional Development Activity		
Department	Quantity	PDP Type
Municipal Court	1	PDP for Communication Skills
Economic Development	1	Goals & Objectives to Growth
I.T. Department	5	I.T Certification



- **New Hires Training (5 Employees)**
  - New Employee Orientation
  - Benefits Orientation
  - New Employee Training (*Ladder Safety, Active Assailant Preparedness, Bloodborne Pathogen Exposure Prevention, Confined Spaces, Defensive Driving, Distracted Driving, Drug-Free Workplace,*

*Electrical Safety, Emergency and Disaster Preparedness, Fire and Explosion Hazards, Fire Extinguisher Safety, General Ergonomics, General Ethics in the Workplace, General Safety Orientation, Hazard Communication: Right to Understand (GHS), Heat Illness Prevention, Lockout/Tagout Energy Release, Workplace Violence, Awareness and Prevention, Personal Protective Equipment (PPE), Workplace Injury Prevention, Sexual Harassment Staff-to-staff, HIPAA Overview, Common Illness Prevention, Stress Management).*

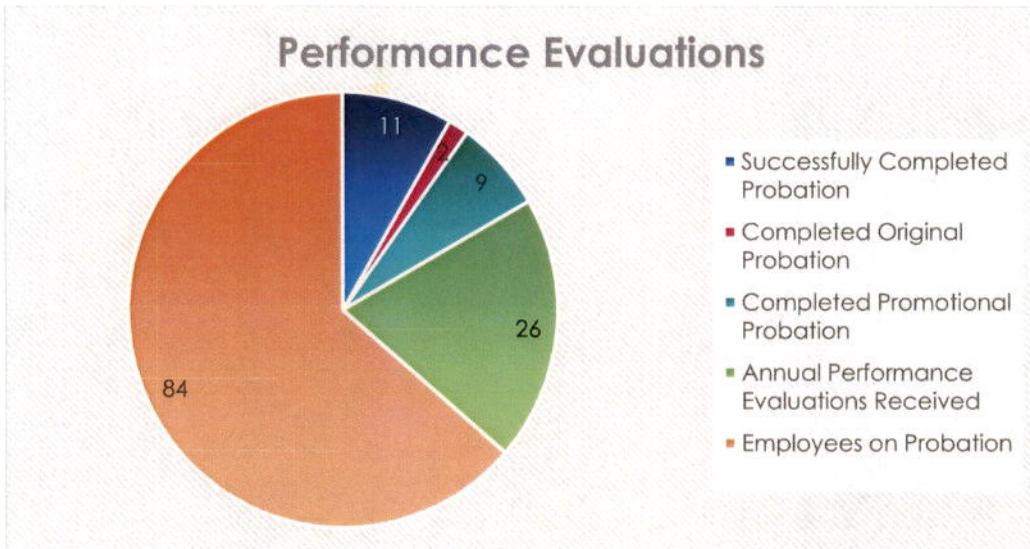
- **Marketing/Branding:**
  - Collaborated with the Marketing Department to work on the event for International Women's Day.
  - Assisting with the City's Organizational Structure layout design.

## COMPENSATION & CLASSIFICATION

- **Processed Purchase Requisitions:** five
- **Assisted with the development of Department's annual budget.**
- **Position/Salary Studies (Research):**
  - City Clerk Specialist
  - Code Enforcement II
  - GIS Technician
  - IT Director
  - Accreditation Specialist
- **Agency-Wide Salary Survey**
  - Ongoing collaboration with Public Sector Personnel Consultants (PSPC)
- **Development of Business Process Guide (BPG) and Forms for Offboarding/Clearance of employees – ongoing**

## PERFORMANCE MANAGEMENT

- **PERFORMANCE EVALUATIONS**
  - **Successfully Completed Probation**
    - Nine (9) Promotional
    - Two (2) Original
  - **Twenty-Six (26) Annual Performance Evaluations Received**
  - **Eighty-Four (84) Employees on Probation**

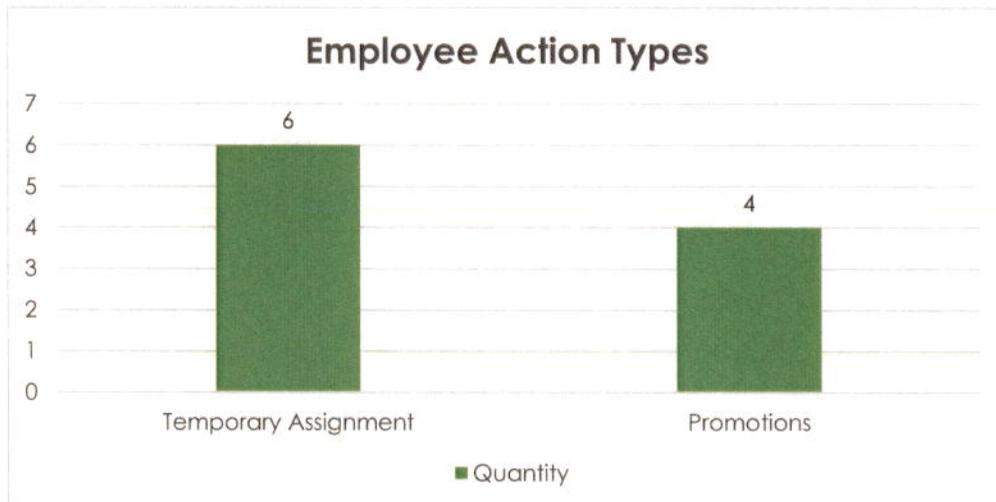


- **NEOGOV Perform Evolution Implementation Project - ongoing.**

## EMPLOYEE RELATIONS

- **DISCIPLINARY ACTIONS ADMINISTERED**
  - Two (2) Written Warning
  - Three (3) Performance Improvement Plans
- **One (1) Employee Exit Interview**

Employee Action Types	Quantity
Temporary Assignments	6
Promotions	4



- Development of NWS (New World System) Guide – ongoing

## **MAJOR ACCOMPLISHMENTS**

- 1095-C- Employer Provided Health Insurance Offer and Coverage created in house and issued to employees.

# Information Technology

Monthly Report: February 2024

## Overview:

Provided IT support to City of San Luis employees who encounter technical issues with hardware, software, or network systems. While ensuring issues are resolved promptly to minimize disruption of City of San Luis operations.

Together, IT support and infrastructure operations play a crucial role in ensuring that technology systems are reliable, secure, and optimized to meet the organization's needs.

## Key Achievements

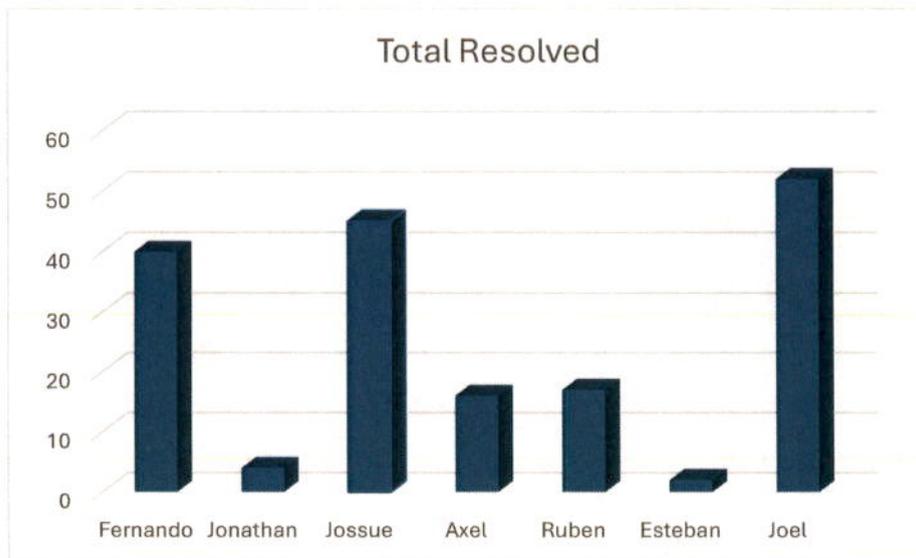
- Replaced End of Life Wi-Fi system.
- Replaced YRCS Public Safety VPN used by Police and Fire staff to run operations while attending calls for service.

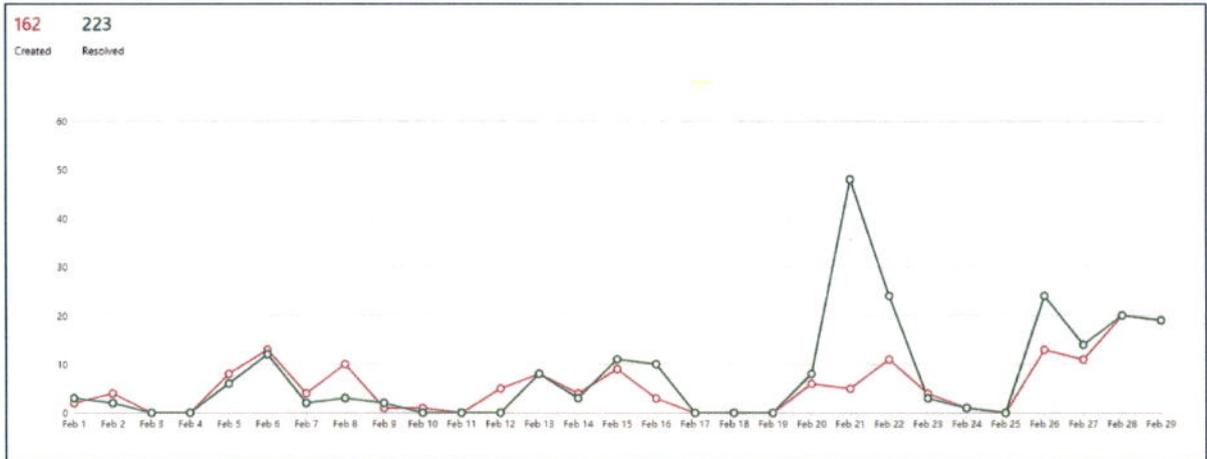
## Upcoming Plans

- Evaluate and identify areas where additional Wi-Fi access is required, prioritize areas where City of San Luis partners will need access to collaborate effectively with City of San Luis staff, as well as buildings where Wi-Fi can be leveraged to supplement poor cellular coverage.
- Evaluate and identify additional infrastructure that needs replacement and develop a replacement plan.
- Improve IT Service Management request documentation.

## IT Service Management Statistics

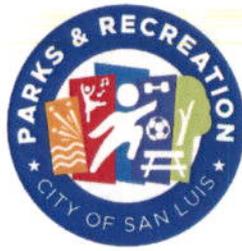
Requests Created Total: 162 | Request Resolved: 223





**Recommendations**

We encourage staff to create work orders to help improve our services and to help us better identify possible areas for improvement. This data will also help us identify frequently asked questions that may be addressed with self-help articles or personalized group trainings session.



# PARKS AND RECREATION MONTHLY REPORT FEBRUARY 2024

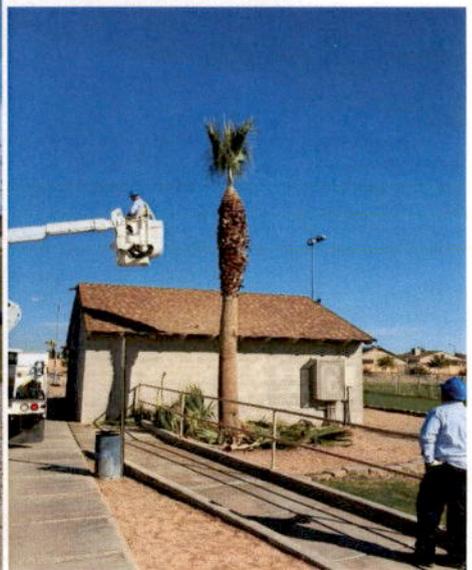
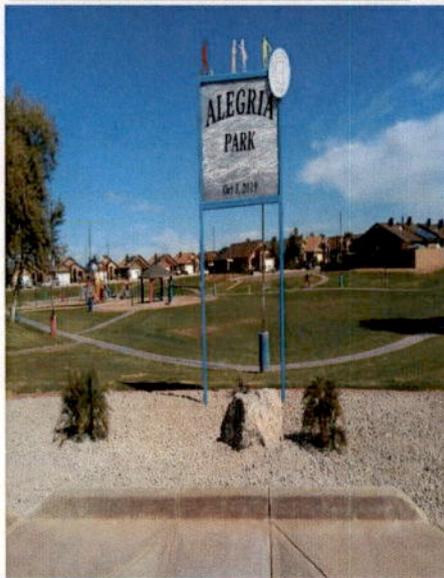
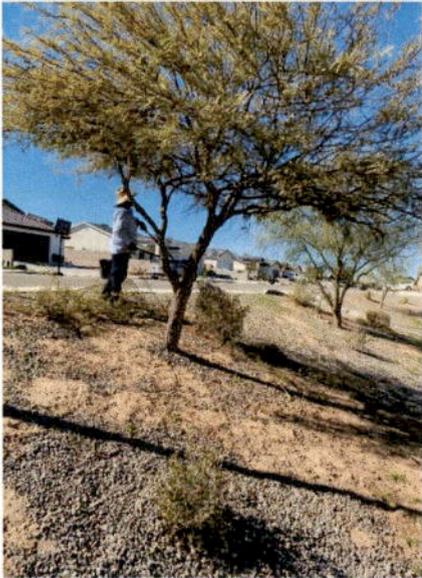
## **Parks Grounds Department**

The month of February was very productive for the Parks Grounds Department. This month brought the first Parks & Recreation event of the year as well as the budget planning process for the upcoming fiscal year.

Please view below a list of maintenance projects the Parks Grounds Department completed during the month of January as well as completed projects and new projects that have begun.

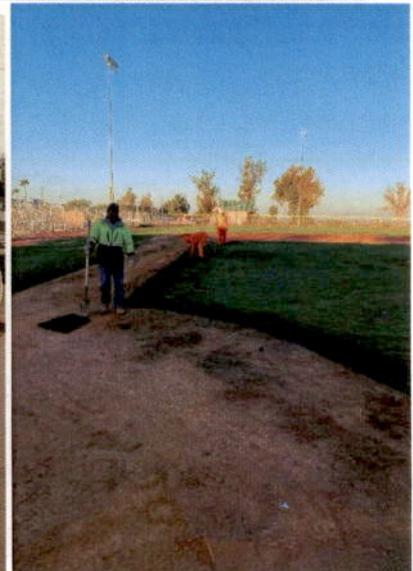
### **Maintaining Green Areas & Parks**

- Mowing grass at Bienestar Estates No. 8A and PPEP Park
- Weedwacking of grass and weeds at Bienestar Estates No. 6 (Eligio Ramirez)
- Trimmed trees and bushes at Bienestar Estates 9A Phase 2
- Removed weeds and refreshed with rock at Bienestar Estates 9A Phase 1 and Alegria Park
- Trimmed palm trees at Bienestar Estates No. 6 (Eligio Ramirez Park)
- Installed SOD at the Joe Orduño Park F1 Baseball Field to prepare the field for the Baseball Exhibition Game
- Painted/marked lines at the Bienestar Estates No. 6 (Eligio Ramirez Park) and Joe Orduño Park Park – Softball Field F3



## **Installations and Repairs**

- Repaired broken sprinklers at Bienestar Estates No. 9B
- Repaired bad irrigation valve at the Joe Orduño Park – F1 Baseball Field
- Replacement of bad backflow at Bienestar Estates No. 6 and Eligio Ramirez Park
- Repaired a wash out at Industrial Park on Urtuzuastegui Street
- Cleaned and organized the Parks Grounds area at the ACT building
- Replaced a broken picnic table at Bienestar Estates No. 6 (Eligio Ramirez Park)
- Replaced an electric timer with a solar timer at Bienestar Estates
- Installed a concrete slab and cage for backflow at Bienestar Estates (Eligio Ramirez Park)
- Removed damaged playground equipment at PPEP Park
- Removed damaged playground equipment at Joe Orduño Park



## Projects

- Moved furniture from ACT back to the Cesar Chavez Cultural Center after the floor renovation. Assembled desk for Recreation Coordinator office.
- Started new landscape project for the new Fire Station No. 2 located at the East Community Park
- Patched holes at the Joe Orduño Park – Old Tennis Court, and filled them with concrete for a safer surface
- Repaired a short circuit and replaced a ramada light with LED lighting at the ACT Retention Basin ramada



## Events

- Assisted with the set up & tear down for the Mascota Mania Event



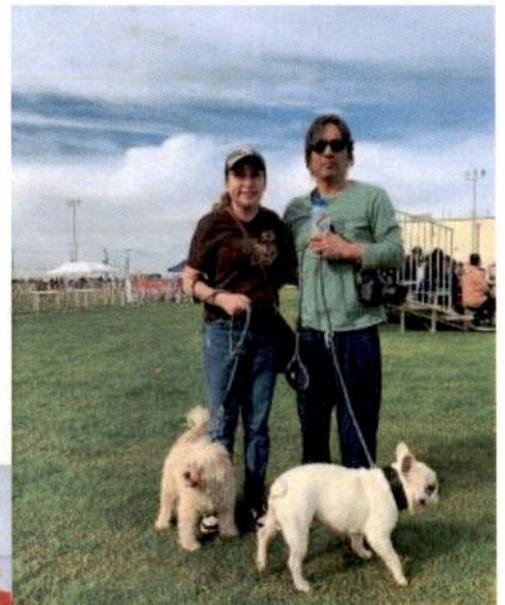
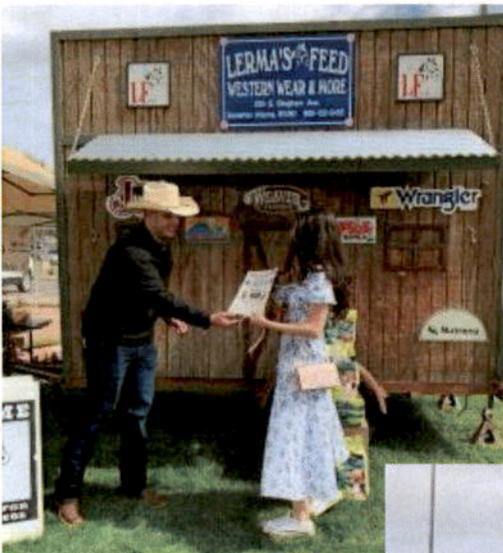
## Cesar Chavez Cultural Center

The month of February was very busy for the Cultural Center staff with the planning of the Mascota Mania Event and with all classes resuming their scheduled activities. Many classes began registering returning & new students for the new year, and all activities resumed on February 5, 2024.



### **Mascota Mania**

The Cultural Center staff worked hard since the beginning of the year planning the Mascota Mania event. The busiest month was February with the event being right around the corner. The Mascota Mania event took place on Saturday, February 24, 2024 at the Joe Orduno Park from 9:00 am – 1:00 pm.



## Recreation Department

In the month of February, the second season of the Co-Ed Slow Pitch League came to an end. A total of eight teams registered and participated in this league. We welcomed participants from City of Yuma, City of Somerton & City of San Luis.

The champions of this league were the MFFM from City of Yuma.



Runner up: Tremem2 from the City of San Luis

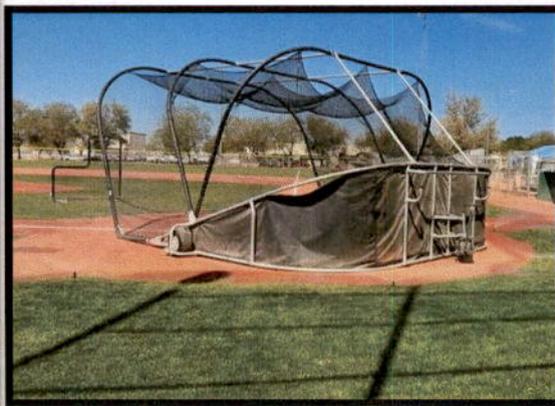
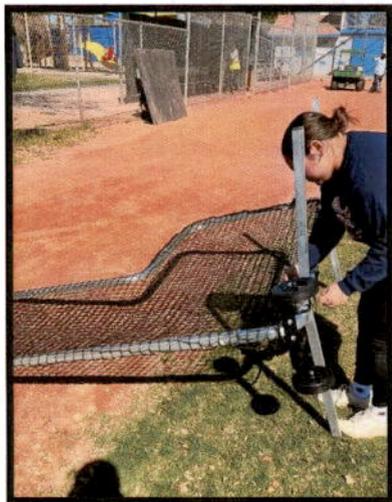


MVPs: Jimmy Munoz and Alondra Sandoval



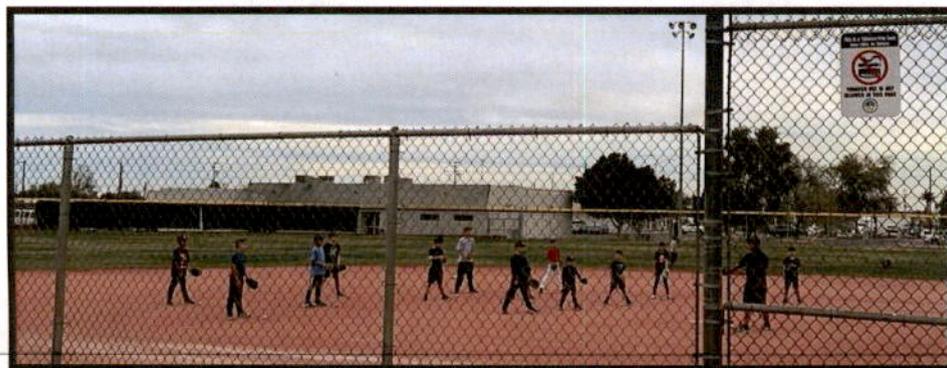
## Recreation Staff Duties

During the month of February, our staff continued to maintain our facilities and sport fields. We are making sure our fields look great for the new season and for our community to enjoy.



## Youth Baseball

The Youth Baseball League began in February. Staff predominantly worked on the categories for ages 3-6 and trained with the categories for ages 7-9. The Girls Softball League also began this month, and we practiced with participants between the ages of 7-14, who are continuing their hard work from past seasons.



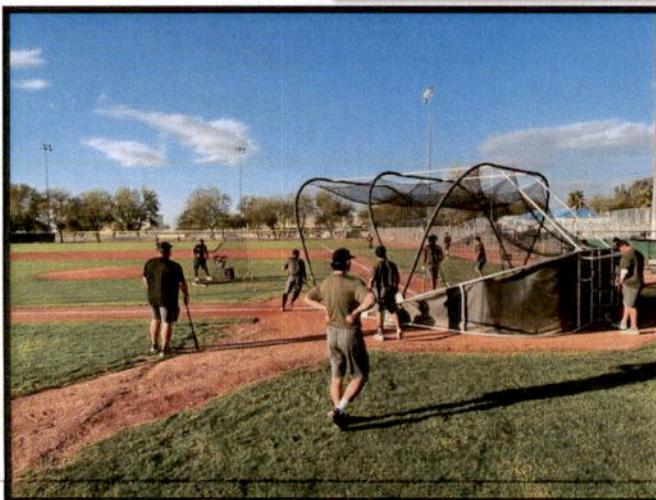
## Karate Class

Recreation continues to work with Sensei Hector Classes who teaches the Karate program. His classes are held on Tuesdays and Thursdays from 5:30 pm – 7:00 pm at the Recreation Gym.

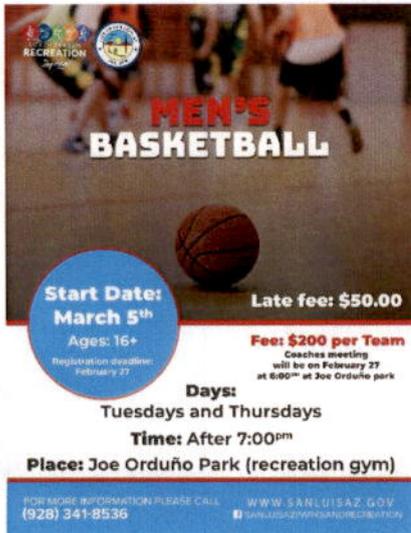


## Baseball Exhibition Game

The Recreation staff continued working towards the Baseball Exhibition Game that was scheduled for Saturday, March 02, 2024. For the third consecutive year, the Recreation Department welcomed the Asian Breeze Baseball Team who would be playing against the San Luis All-Stars Baseball Team. Both teams are formed by a mixture of active and retired professional baseball players and coaches. Asian Breeze Baseball Team was onsite the last week of February preparing and practicing for the game. Staff also visited a news station in Yuma, AZ to participate in an interview inviting all of Yuma County to our upcoming Baseball Exhibition Game.



## Upcoming spring programs



**MEN'S BASKETBALL**

**Start Date: March 5<sup>th</sup>**  
 Ages: 16+  
 Registration deadline: February 27

**Late fee: \$50.00**

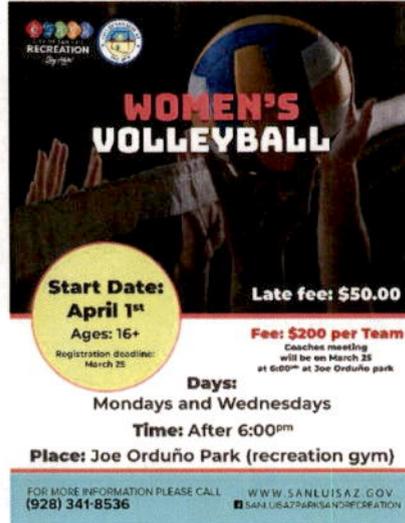
**Fee: \$200 per Team**  
 Coaches meeting will be on **February 27** at 6:00<sup>pm</sup> at Joe Orduño park

**Days:**  
 Tuesdays and Thursdays

**Time: After 7:00<sup>pm</sup>**

**Place: Joe Orduño Park (recreation gym)**

FOR MORE INFORMATION PLEASE CALL (928) 341-8536 WWW.SANLUISAZ.GOV  
 SANLUISAZPARKSANDRECREATION



**WOMEN'S VOLLEYBALL**

**Start Date: April 1<sup>st</sup>**  
 Ages: 16+  
 Registration deadline: March 25

**Late fee: \$50.00**

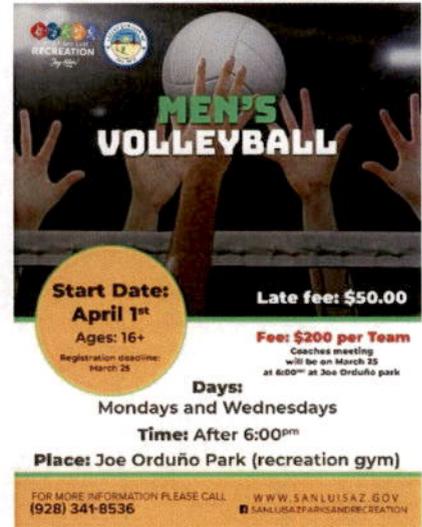
**Fee: \$200 per Team**  
 Coaches meeting will be on **March 25** at 6:00<sup>pm</sup> at Joe Orduño park

**Days:**  
 Mondays and Wednesdays

**Time: After 6:00<sup>pm</sup>**

**Place: Joe Orduño Park (recreation gym)**

FOR MORE INFORMATION PLEASE CALL (928) 341-8536 WWW.SANLUISAZ.GOV  
 SANLUISAZPARKSANDRECREATION



**MEN'S VOLLEYBALL**

**Start Date: April 1<sup>st</sup>**  
 Ages: 16+  
 Registration deadline: March 25

**Late fee: \$50.00**

**Fee: \$200 per Team**  
 Coaches meeting will be on **March 25** at 6:00<sup>pm</sup> at Joe Orduño park

**Days:**  
 Mondays and Wednesdays

**Time: After 6:00<sup>pm</sup>**

**Place: Joe Orduño Park (recreation gym)**

FOR MORE INFORMATION PLEASE CALL (928) 341-8536 WWW.SANLUISAZ.GOV  
 SANLUISAZPARKSANDRECREATION

# Youth Center

Our Youth Center has been very active this month of February. Approximately 80 participants show up daily at our Youth Center and we had 50 registrations this month. This month we have also started planning events that will take place in March.

## Classes / Activity Attendance

- Boxing Class – 25 members
- Boxing Team – 20 members
- Arts and Crafts – 10 members
- Open Gym – 20+ members



## New Spring 2024 Schedule

**CITY OF SAN LUIS, AZ**  
INC. 1978

**SAN LUIS YOUTH CENTER**

**Spring Schedule**  
2 0 2 4

**MEMBERSHIP IS FREE!**  
Register to become a member!

973 N. Park Ave. San Luis, AZ

**"TEMPORARY HOURS" HOURS OF OPERATION: MON-FRI: 8AM-7PM**

**REGISTER AT ANY TIME!**

 <b>Open Gym</b> Monday - Friday 8AM - 7 PM (Ages 7-21)	 <b>Boxing Class</b> Monday - Thursday 4PM - 5PM (Ages 7-21)	 <b>Boxing Team</b> Monday - Friday 5:15 PM - 7:00 PM (Ages 7-21)
 <b>Video Game Battles</b> Tuesday and Thursday 5 PM - 6:30 PM (Ages 7 -21)	 <b>Arts &amp; Crafts</b> Wednesday 4:30 PM - 5:30 PM (Ages 7-17)	 <b>RC Car Club</b> TBA Registrations Open
 <b>Youth Elite Training Program</b> Wednesdays 4:30PM-6PM (Ages 7-21)	 <b>Movie Night</b> Thursday 5PM - 6:45PM (Ages 7-21)	 <b>Learning Hour (Homework Tutoring)</b> Mondays and Thursdays 4:30PM-5:50PM (Ages 7-14)

\*Schedule subject to change without notification

**FOR MORE INFORMATION PLEASE CALL (928) 341-8574**  
OR CONTACT EVELYN WICKHAM  
EWICKHAM@SANLUISAZ.GOV

**SANLUISAZPARKS**  
WWW.SANLUISAZ.GOV/YC

## Upcoming Events – 2024 Safety Event

The Youth Center staff is currently working on the Safety Event for March 2024. This month, staff accomplished the following:

- 27 agencies have registered for the event
- We worked on the agenda, maps, and submitted estimates/quotes for the event purchases
- We met with participating agencies on Wednesday, February 28, 2024
- Map layout and agenda have been confirmed for our event
- Mayor and City Council were invited via Francia an Ms. Olivia
- Confirmed performances by GESD #32 dance groups
- 



## **Boxing Team**

The boxing team has been working very hard to get ready for the national competition. They will be traveling on March 9, 2024, to New Mexico to participate in the 2024 USA Boxing National open in Albuquerque, New Mexico. Coaches Detective Prieto & Jose Serrano will accompany the San Luis Youth Center boxers, Alex Rodriguez, Jorge Pena & Carlos Pena.

## **2024 Happy Hoppy Easter Hunt**

Staff is currently working on our Easter event preparations. So far, the following tasks have been accomplished:

- Order for 6,000 easter eggs has been completed.
- Event has a confirmed date of Thursday, March 27, 2024
- Flyer will be ready in the following days.

## **Municipal Pool**

The Municipal Pool will not open until further notice. The Parks & Recreation Directors will be presenting to City Council the winning bid for the Municipal Pool Renovation & Repairs project on Wednesday, March 13, 2024. Once the project is awarded, the renovations and repairs will begin.

## **Senior Center**

The Senior Center offers a variety of daily activities, including arts & crafts, exercises, sewing classes, gardening, birthday celebrations, guest speakers, dance classes, movie days, bingo games, music entertainment, and nutrition classes. Our priority is ensuring that seniors feel comfortable and engaged, promoting their overall well-being. We also provide assistance to senior citizens with documentation, translations, and filling out various applications such as the WACOG application for electricity assistance. Additionally, the senior center offers breakfast and lunch every weekday. One of the benefits of being part of the senior center is transportation assistance. Our goal is to welcome more seniors every day and involve them in our activities. You can find the monthly schedule and activities on this page, with the flexibility to add more activities and make changes as needed.

## **Services Provided by our Department**

Breakfast : 7:00 am – 9:00 am

Lunch: 11:00 am – 12:00 pm

Daily Transportation: Morning 7:00 am / Afternoon 12:00 pm

Assistance to Seniors: 6:00 am – 2:30 pm (documentation, translations, filling of all sorts of applications)

## **Daily / Weekly or Monthly Activities**

Daily Bingo: 10:30 am – 11:00 am

Daily Domino: 6:00 am – 2:30 pm

Daily Pool Game: 6:00 am – 2:30 pm

Exercise Classes: 8:00 am – 9:00 am

Arts & Crafts: 9:00 am – 10:00am  
Gardening: 8:00 am – 9:00 am  
Dance Classes: 9:00 am – 10:00 am  
WACOG Cares Program Utility Assistance for Seniors: 6:00 am – 2:30 pm  
Total Meals Served: 1,185  
Total attendance: 1,308  
Total people transported: 371

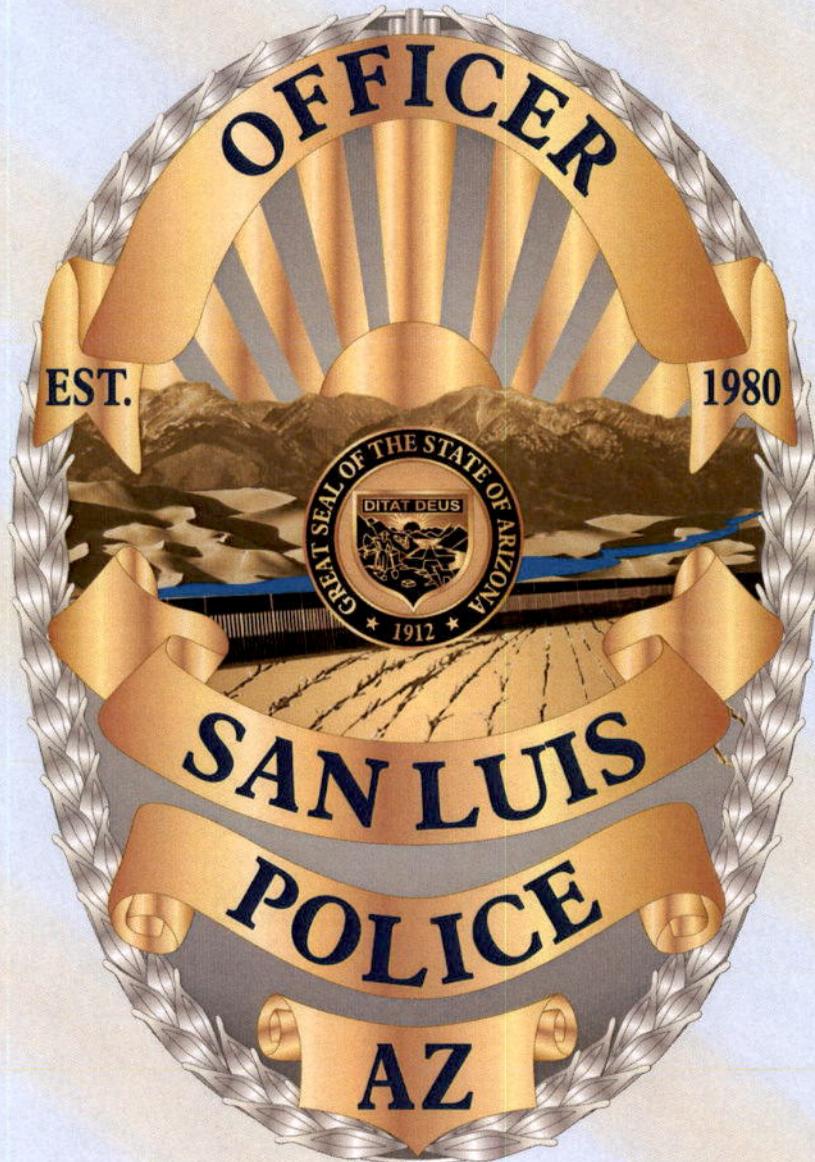
**Special Projects / Meetings / or Other Activities**

February 05, 2024 – Fire Department attended the facility to provide blood pressure readings for seniors  
February 09, 2024 – Miracle Ear attended the facility and provided a presentation from 8:00 am – 9:00 am  
February 12, 2024 – Campesinos sin Fronteras attended the facility  
February 13, 2024 – Easterseals Blake Behavior Health attended the facility from 10:00 am – 10:30 am  
February 14, 2024 – Food Bank CSFP & TETAP boxes were given out from 7:00 am – 11:00 am  
February 16, 2024 – Valentine’s Day Celebrat  
February 21, 2024 – Millie Perez attended the facility to provide Medicare assistance to seniors from 8:00 am – 12:00 pm  
Fridays, February 2, 9, 16 and 23 – Musical entertainment for seniors from 9:00 am – 1:00 pm  
February 6, 13, 20 and 26 – Movie Day for seniors from 9:00 am – 10:30 am  
February 28, 2024 -Food Bank TEFAP box from 7:00 am – 9:00 am





**SAN LUIS POLICE DEPARTMENT**  
**MONTHLY REPORT**  
**FEBRUARY 2024**



**OPERATIONS/NOTABLE EVENTS:**

- SLPD Lt. Santana along with Dispatch Officers Jeramy Johnson and Pedro Juarez, participated 1<sup>st</sup> Annual Flock Safety Forum at Scottsdale, Arizona. During the forum event, new updates on the license plate readers were discussed as they have become a very important tool in identifying wanted and stolen vehicles traveling through various communities who have adopted and are deploying the program.

**PERSONNEL ACHIEVEMENTS/EMPLOYEE ACTIONS:**

- February 15<sup>th</sup> was National School Resource Officer Appreciation Day! SLPD thanks Officer J. Valenzuela 😊 for his unwavering commitment and dedication.



- SLPD congratulates Officer J. Zaragoza, a 7 year veteran, for his new assignment to the position of Detective. Detective Zaragoza has been assigned to the Criminal Investigation Section under the Support Services Division. We wish you the best in your new assignment.



**COMPLAINTS AND FINDINGS:**

- 1 - Citizen complaint. The result of the findings: Unfounded – Allegation is false or not factual

**VEHICLE PURSUITS AND FINDINGS:**

- None

**BUDGET SUMMARY:**

- For FY24, SLPD has expended 65% of our annual budget.

**RECRUITING/HIRES/RETENTION/DEPARTURES:**

- Processing the following backgrounds for,
  - (1) Police Officer, starting on 03/04/2024.
  - One (1) Animal Control Officer.
  - One (1) 911 Emergency Dispatcher.
- Pending selection for one (1) 911 Emergency Dispatcher.

**GRANTS MANAGEMENT:**

- Reimbursement requests for OPSG were submitted up to 01/12/2024. We are on track to sustain funds through June 2024.

**USE OF FORCE INCIDENTS AND FINDINGS:**

- There are 1 UOF cases pending review for January.
- There are 3 UOF cases pending review for February.

**AWARDS AND RECOGNITIONS:**

- SLPD welcomes and congratulates Law Enforcement Training Academy (LETA) Class 51 for their achievement. Our four newest Police Officers who join the SLPD & COSL family!  
\* Officer Brenda Acosta \* Officer Cristian Gonzalez \* Officer Edgar Renteria \* Officer Nayeli Soto\*



**COMMUNITY OUTREACH/SPECIAL EVENTS:**

- SLPD held a one day introduction to the Police Explorer Academy at Pepp Tec High School.



- The SLPD Canine Unit participated in the annual Mascota Mania event.



## MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN.	FEB	YTD
711	158	99	257
911 Call	271	304	575
Abandoned Vehicle	13	21	34
Accident	68	53	121
Alarm Commercial	21	13	34
Alarm Residential	9	16	25
Animal at Large	63	63	126
Animal Bite-Dog	1	0	1
Animal Cruelty	1	2	3
Animal Related	28	30	58
AOD-Assist Other Department	49	42	91
Arrest on Warrant	17	20	37
Assault	2	3	5
Attempt to Locate	7	12	19
Burglary	2	1	3
Child Abuse	2	4	6
Citizen Complaint	1	0	1
City Code	10	2	12
Civil Matter	14	28	42
Court Assist	12	9	21
Court Order Violation	9	7	16
Criminal Damage	13	15	28
Custodial Interference	4	3	7
Cybertips	3	1	4
Deceased Animal	7	5	12
Deceased Person	2	1	3
Disabled Vehicle	22	13	35
Disturbance	52	34	86
Driving under the Influence	10	7	17
Drug Offense	13	7	20
Field Interview	50	38	88
Flag Down	34	44	78

Foot Patrol	1	0	1
Found Person	1	0	1
Found Property	2	4	6
Fraud	4	3	7
Harassment	7	12	19
Identity Theft	4	11	15
Incorrigible Juvenile	3	4	7
Information Received	3	7	10
Littering	1	0	1
Loitering	3	0	3
Lost Property	8	7	15
Man Down	4	0	4
Missing Person-Overdue	2	4	6
Noise Disturbance	21	18	39
Notifications	2	4	6
Open Door/Window	1	3	4
Parking Violation	104	80	184
Private Tow	28	18	46
Prowler Calls	2	1	3
Public Assist PD	30	31	61
Reckless Driver	37	31	68
Recovered Stolen Vehicle	2	0	2
Repair Orders	12	8	20
Repossession	31	34	65
Runaway Juvenile	2	3	5
Sexual Offense	1	4	5
Shoplifting	13	8	21
Shots Fired	7	0	7
Stolen Property	1	1	2
Stolen Vehicle	5	3	8
Suicidal Subject	1	0	1
Suspicious Activity	8	7	15
Suspicious Subject	9	16	25
Suspicious Vehicle	11	5	16
Tagged Vehicle	1	2	3
Theft	15	10	25
Threats	12	10	22
Traffic Control	108	74	182
Traffic Incident	33	17	50
Traffic Stop	463	570	1,033
Trespass	5	4	9
Walk In PD	13	12	25
Welfare Check	23	21	44

Agency Assist	6	0	6
Information Report	1	0	1
10-40 Central	0	1	1
911 Unknown	0	1	1
Armed Robbery	0	1	1
Civil Standby	0	2	2
Fictitious Plate Traffic	0	1	1
Graffiti	0	2	2
Liquor Offense	0	2	2
Located Missing Person	0	2	2
Mental Case	0	2	2
Resisting Arrest	0	1	1
Stationary 28	0	1	1
Weapons/Explosives Offense-Other	0	1	1
<b>Grand Total</b>	<b>2,068</b>	<b>2,016</b>	<b>4,084</b>

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN.	FEB	YTD
Field Interview	50	38	88
Traffic Stop	463	570	1,033
<b>Grand Total</b>	<b>513</b>	<b>608</b>	<b>1,121</b>

Tickets - Breakout Type

TYPE OF TICKET	JAN.	FEB	YTD
Civil Traffic	225	287	512
Criminal Citation	21	21	42
Criminal Traffic	12	6	18
Parking	44	20	64
Repair Order	12	5	17
Written Warning	156	181	337
Citation	1	0	1
City Code	3	5	8
Animal Control/Warning	0	1	1
<b>Grand Total</b>	<b>474</b>	<b>526</b>	<b>1000</b>

Accidents

ACCIDENT TYPE	JAN.	FEB	YTD:
Accident - Injuries	1	0	1
Hit and Run - No Injuries	3	1	4
Hit and Run - PP - No Injuries	2	1	3

Vehicle - Injuries	1	0	1
Vehicle - No Injuries	23	10	33
<b>Grand Total</b>	<b>30</b>	<b>14</b>	<b>44</b>

ACCIDENT	JAN.	FEB	YTD:
Fatal Traffic Crashes	0	0	0
Alcohol-related Crashes	1	0	1
Speed-related Crashes	0	2	2
<b>Grand Total</b>	<b>1</b>	<b>2</b>	<b>3</b>

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
E CESAR CHAVEZ BLVD @ N 8TH AVE	1
E CESAR CHAVEZ BLVD @ N MAIN ST	1
N 6TH AVE @ E URTUZUASTEGUI ST	1
N MAIN ST @ E URTUZUASTEGUI ST	1
N MAIN ST @ N HIDALGO AVE	1
N SIDEWINDER RD @ E COUNTY 22ND ST	1
N WILLIAM BROOKS AVE @ E C ST	1

#### Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN.	FEB	YTD
Abandoned Vehicle	1	2	3
Accident	31	14	45
Accident / Traffic Collision	3	5	8
Arrest on Warrant	9	6	15
Assault	2	1	3
Burglary	2	1	3
Court Order Violation	5	3	8
Criminal Damage	9	6	15
Disorderly Conduct	3	1	4
Disturbance	2	3	5
Domestic Disturbance	10	7	17
Drug Offenses	11	6	17
DUI	10	8	18
Information Report	8	9	17
Liquor Offenses	2	2	4
Motor Veh Collision	1	0	1
Sexual Offense	1	0	1
Shoplifting	10	7	17

Theft	9	3	12
Traffic Offense	8	9	17
Fraud	1	1	2
City Ordinance	2	2	4
Miscoduct w/Weapons	1	0	1
Threatening or Intimidating	1	0	1
Deceased Person	1	1	2
Dog at Large	2	0	2
Theft of Vehicle	1	0	1
Trafficking in Stolen Property	1	0	1
False Reporting	0	1	1
Located Missing Person	0	2	2
Minor in Possession of Tobacco	0	1	1
Taking Identity of Another	1	0	1
<b>Grand Total</b>	<b>148</b>	<b>101</b>	<b>249</b>

**PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:**

Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	897
Admin Calls	2,297
Walk-Ins	68
PD Calls	2,013
FD Calls	383

**SPEED TRAILER SUMMARY:**

Speed Trailer O140

(1600 Block North Main Street. Time frame: 02/16/2024 (1224 hours)-02/27/2024 (1417 hours). There is more information on the report including graphs and additional information (see attached report).

- SPEED LIMIT- 35 MPH
- EXCESSIVE SPEED THRESHOLD- 45 MPH
- PLEASE, LET ME KNOW IF YOU NEED HELP READING/UNDERSTANDING THE GRAPHS/INFORMATION
- SPEED TRAILER REPORTS- POWERDMS- DOCUMENTS, SLPD FORMS, SPEED TRAILERS, 2024

**Its showing the following:**

**99,116** - Total of vehicles traveling (closing-south)

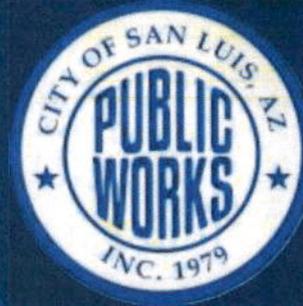
**96,383** - Total of vehicles traveling (away-north)

**27,532** - Total of vehicles over the speed limit (closing-south)

**38,136** - Total of vehicles over the speed limit (away-north)  
**4,063** - Total of vehicles over the excessive speed limit (closing-south)  
**12,738**- Total of vehicles over the excessive speed limit (away-north)  
80 MPH maximum speed (closing-south)  
107 MPH maximum speed (away-north)

Speed Trailer O165  
OUT OF SERVICE. Parts are pending for maintenance.

# February's Monthly Report



## Public Works Admin



During February, our Administration reviewed a total of 3 subdivisions. Staff inspected the offsite improvements/construction of various new subdivisions/businesses/schools

- Los Mezquites Phase 3
- Eddies Food & Drink
- ATS Tractor Storage
- Plaza Colibri – Extension
- ALLO Fiber Optic Project – City Wide



Continuous inspections for water, wastewater, asphalt, sidewalks, and concrete were conducted.

## Current Ongoing Capital Improvement Projects

- **Public Works Facilities**
  - Public Works Yard Improvements
    - 4<sup>th</sup> Avenue entrance project approximately 50% complete
      - CMU block wall will be completed once automatic gates are complete
      - Gates will be complete by first week of May
  - East Wastewater Treatment Plant System Evaluation
    - Large Items ordered (+\$300K) – Some items have already arrived from Germany
    - Awarded construction project to Taylor Engineering, PLLC
  - West Wastewater Treatment Plant Expansion Design Request for Qualifications (RFQ)
    - Began advertising bid on 2/22/24
    - Pre submittal meeting took place on 3/4/24. Several engineering firms attended
  - Water Well Site #5 System Improvements
    - Sizeable items/materials have been ordered (long lead time) – Fabrication Process
    - Contractor has been selected for well well-drilling portion of the project – starting on January 10<sup>th</sup>, 2024
    - Full design is at 90%
  - Water Well Site #7 System Improvements
    - New 2 million gallon Water Storage Tank is under design
  - Water Storage Tanks Rehabilitation at Well Site #5 & #6
    - Storage tank at Well Site #5 is complete.
  - RH Borden Manhole Evaluation
    - Over 200 manholes will be evaluated by RH Borden in the next few weeks
    - Evaluations will provide detailed report of the current state of the manholes to help plan future repairs and replacements.
  - Hidalgo Avenue Manholes Replacement Project
    - Nearby block wall sections removed, temporary fencing installed
    - Manholes were transported to site on 3/6/24
    - Excavation to begin on 3/7/24

## Street Improvements

- Merrill Ave. Widening Project
  - Working on CDBG funding source
- Cesar Chavez Blvd. - Intersection Improvements – Became part of the widening project to be administered by ADOT
  - 4<sup>th</sup> Ave.                      ▪ 6<sup>th</sup> Ave.                      ▪ 10<sup>th</sup> Ave.
- Cesar Chavez Blvd. Widening Right-of-way Acquisition Phase
  - Partial funding has been allocated through ADOT
    - ADOT will be administering project
  - ADOT has awarded design to a consultant
    - Project is currently in design phase still at 30% preliminary plans
  - Full funding to complete this project has been acquired.
- Mesa St. Roadway & Drainage Improvements
  - Stairs and railing portion – SLHS Welding Club is working on this project
- Incorporation of Bike lanes – Throughout the City
- Avenue F Widening - Design Phase
  - Design is at 60% , Estimated time for completion June 30<sup>th</sup>, 2024
- County 22<sup>nd</sup> Street & Sidewinder Road Intersection Improvements
  - Phase 2 – Traffic signal and street lights along Sidewinder Road – Design is complete
  - Bid to be advertised in May
  - Long lead materials have been ordered
- County 22<sup>nd</sup> Street & 4<sup>th</sup> Avenue Intersection Improvements – Design Phase
  - Design awarded to NEI – Currently at 95% Preliminary Plans
  - Bid to be advertised in May
  - Long lead materials have been ordered
- Los Alamos Curve Realignment
  - Project managed by ADOT as part of their LPA program in coordination with the City of San Luis Public Work Dept.
  - ADOT selected EPS Group as a consultant to design project improvements
  - Project design is ongoing – estimated completion is December 2024
- US 95 Raised Median (Co. 20½ St. to Co. 22<sup>nd</sup> St.)
  - Project managed by ADOT as part of their LPA program in coordination with the City of San Luis Public Works Department
  - ADOT selected Consor as the consultant to design project improvements
  - IGA between COSL and ADOT is to be presented to Council on January 10<sup>th</sup>, 2024.
- Union Street and 4<sup>th</sup> Avenue Intersection
  - Public Works is in the process of selecting a consultant for the design of this intersection
- 6<sup>th</sup> Avenue Extension (Union Street to County 2<sup>nd</sup> Street) and County 22<sup>nd</sup> Street Evaluation
  - Design was awarded to JDA for 15% complete conceptual design followed by 30% complete plans
- 10<sup>th</sup> Avenue Widening (Cesar Chavez Boulevard to County 22<sup>nd</sup> St.)
  - Public Works is working with Planning and & Zoning to produce a conceptual design

### Maintenance Improvement Districts

- Landscape maintenance performed by third-party contractor of (6) locations – Public Works is assisting Parks & Grounds with the managing of these districts temporarily

### Sand Control

- Public Works is installing wheat straw bales to help with sand control
  - San Luis Lane (East of Avenue E) - Pending
  - 6<sup>th</sup> Avenue from Urtuzuastegui Street to San Francisco Street – Completed
  - 10<sup>th</sup> Avenue from Rolish St. to County 22<sup>nd</sup> St. – Pending

### Code Compliance

Our Code Compliance specialist conducted various inspections around town to ensure our streets/sidewalks are safe for all residents:

- Public Safety Obstructions (6)
- Obstructions to traffic flow (7)
- Encroachment (3)
- Other nuisances (15)
- Obstruction of water flow (1)



### Solid Waste & Highway Users

#### Solid Waste

Our SW Crew collected a total of 1122.39 tons in January of residential and commercial waste.



All garbage trucks are serviced and washed on Wednesdays.

#### Highway Users

### Street Maintenance

Our crews worked on removing excessive dirt, debris, trash, and tree branches obstructing the City's right-of-way in various areas around City Limits.

- Removed excessive dirt/trash.
  - 10<sup>th</sup> Ave.
  - Cesar Chavez Blvd
  - Urtuzuastegui St.
  - 9<sup>th</sup> Ave.
  - 4<sup>th</sup> Ave.
  - Merrill Ave.
  - Plaza #1 & #2 Alley's
  - Los Oros St.



Highway Users crew removing excessive sand.

### Street & Sidewalk R/R

A total of 11 yards of concrete were used to repair various areas around the city

- R/R Sidewalks
  - Bentu Ave.
  - Gladiola Dr.
  - Guerrero Ave.
  - Merrill Ave.
  - 'E' St.
  - San Pedro St.
  - Clavel Dr.
  - 'C' St.
  - Zapata St.

### Graffiti Clean-up

- Graffiti was removed from several areas around the City

### San Luis Clean Up Project (Assistance from inmates)

- Ave. F
- 20<sup>th</sup> Ave.
- 23<sup>rd</sup> Ave
- San Luis Ln.
- Aracely St.
- Co. 24<sup>th</sup> St.
- 19<sup>th</sup> Ave.
- 21<sup>st</sup> Ave.
- Ave. F½



### Miscellaneous Projects

- 2024 Storm Cleanup - HU crews assisted with storm cleanup in various areas around the City.

### Water Truck

The water truck went through the following areas to avoid excessive dust on roads:

- Public Works Yard
- Fleet Services Shop
- McCain Ave.
- 1<sup>st</sup> St. & Union St.
- West WWTP

### Sweeper

The sweeper continued their route as usual trying to go by each street at least once a month to help ease the excessive dirt/sand in certain areas.



Sweeper maintaining our roads free of excessive dust.

### Water



Our Water Operators maintained all 7 Well Sites that are in various areas around the city. Maintenance and repairs were also done to all Well Sites.

### ADEQ

- Water samples are taken from various areas/residences to meet ADEQ regulations. Samples are taken daily and monthly.



All wells are serviced to ensure the proper function and be able to provide safe drinking water to our residents.

### Service Orders – Hot, dirty, and low water pressure, repairs:

- Operators received a total of 12 service orders for this month
  - Open/Close meters - 24 meters
- Cut asphalt/concrete/installed monuments
  - 6th Ave. & Kennedy Ln.

## Project Inspections/Locates

- Bienestar #12 and Los Mezquites 3
  - Pre-final Inspections/Punch List
- Plaza Colibri
  - Bac-T Sampling
- ATS Co. 25<sup>th</sup> & D Ave.
  - Locating/Closing shut off valves multiple times
  - Trust block inspection
- 6<sup>th</sup> Ave – Exercised water main valves
- Performed pothole at 744 & 800 C. Blvd
- Replaced 2" backflow assembly at 358 Ave. D

## Wastewater



Our Wastewater Operators maintain a total of 12 Lift Stations and 2 main Wastewater Treatment Plants

- |                              |                  |                    |                   |              |
|------------------------------|------------------|--------------------|-------------------|--------------|
| • East WWTP                  | • West WWTP      | • Lift station 300 | • East Mesa LS    | • Merrill LS |
| • Los Alamos LS              | • San Luis HS LS | • Gadsden LS       | • Escondido LS    | • Lakin LS   |
| • POE LS #3 & 3 <sup>a</sup> | • Los Olivos LS  | • Rio Seco LS      | • Juan Sanchez LS |              |

### ADEQ

Treated water samples were taken and sent to the lab for testing. Results are later sent to ADEQ to ensure we meet all their requirements. Samples are taken daily, weekly, monthly, quarterly, and annually.

### SARS-CoV-2

Our staff continues to send influent water samples for the detection of SARS-CoV-2

#### Lift Stations & Treatment Plants R/R

Our WW operators had the following repairs:

- |                                   |                               |
|-----------------------------------|-------------------------------|
| • (6) Alarms were registered      | • (1) Air compressor replaced |
| • (1) Replaced pump handle        | • Rota-mat screen fixed       |
| • (1) Troubleshooting Hydorranger | • Power outage restored       |

#### CCTV Inspections

- 965 Bienestar Ln
- Los Mezquites Unit  
3 sewer laterals

### Wastewater Collection

- 6th Dr.
- Bienestar 9A
- Hidalgo Ave.

### Cleaned laterals/Odor Control

- (3) Service Orders



Routine maintenance is done to all lift stations and treatment plants daily.

#### Miscellaneous Projects

Our staff assisted with the following:

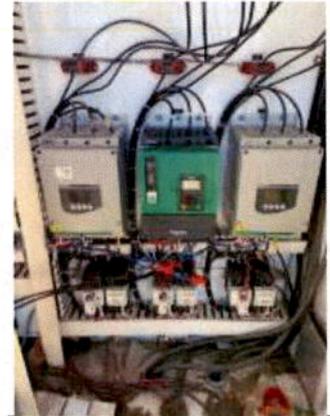
- West WW Treatment Plant
  - New electrical conductor
- Los Mesquites
  - Back float system
- East Mesa LS
  - Removed metal scraps

## Electrical



### Wastewater

- Troubleshooting
  - Mixer
  - Rotor
  - Time meter
  - Panel
  - VFD
  - Vapex
  - Pump (1)
  - Light pole
  - MCC
- PVC conduits for Gate Project
- Removed and Replaced
  - LS monitor
  - Motor saver for pump #1



Our Electrician worked on various electrical repairs for our Wastewater and Water Divisions.

### Water

- Troubleshooting
  - Chlorinator System Electrical Panel
- Worked on Gate Project



### Parks & Recreation

- Troubleshooting
  - ACT Basin
  - Power Failure in building

## Fleet Services



- 131 vehicles were repaired/serviced for February and attended to 27 service calls
- 3 vehicles are waiting for parts

During the month of February, the City of San Luis mayor along with City Council commemorated the opening of the Fleet Services building.





CITY OF SAN LUIS, AZ  
**HUMAN RESOURCES  
DEPARTMENT**  
YOUR FUTURE BEGINS HERE.

# RISK MANAGEMENT OPERATIONS REPORT

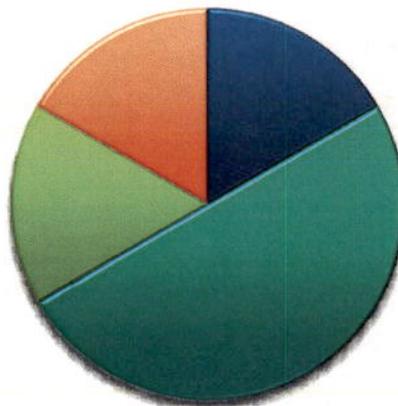
# February 2024

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | [www.sanluisaz.gov](http://www.sanluisaz.gov)

## TOTAL CLAIMS REPORTED

Injuries	1
Exposures	0
Auto Damages	3
Property Damages (K9 Injury)	1
Notice of Claims	1
Cyber Security Claims	0
<b>TOTAL</b>	<b>6</b>

### February 2024 - Claims



■ Injuries      ■ Exposures      ■ Auto Damages  
■ Property Damages   ■ Notice Of Claims   ■ Cyber Security

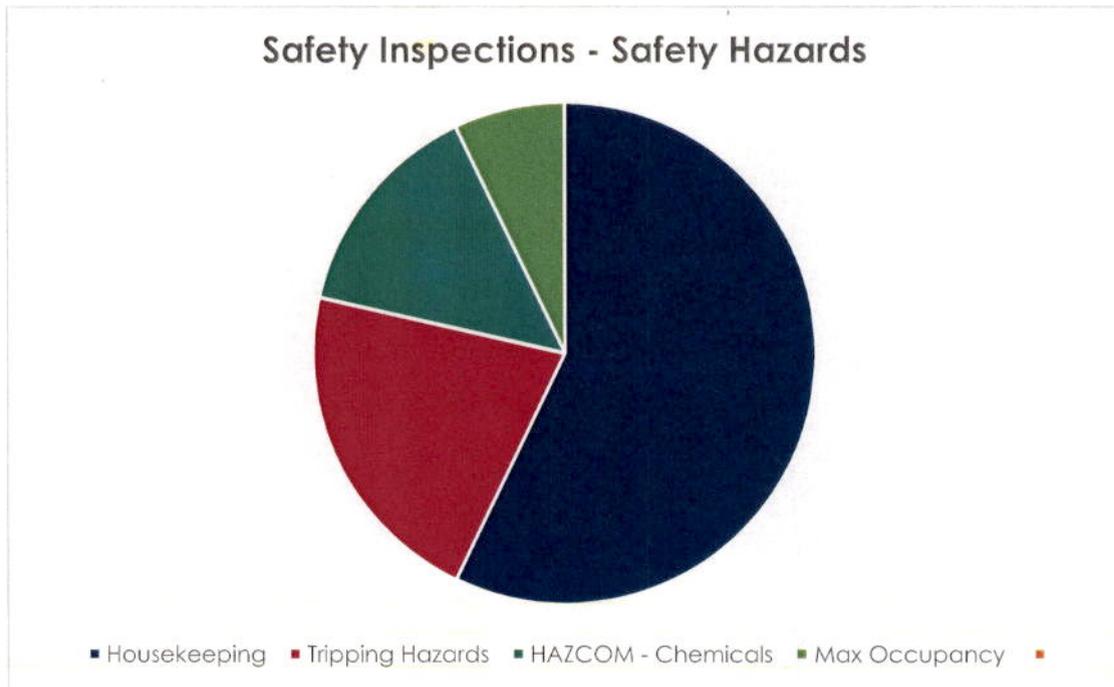
## HAZARD INVESTIGATIONS

Accident Investigations and Assessments	4
Exposure Investigations and Assessments	1

## SAFETY WALKTHROUGHS & SITE VISITS

Department	Date
Joe Cabello, Pepp Park	February 7, 2024
Joe Orduno Park	February 7, 2024
Frank Sandoval Park	February 7, 2024
Alegria Park	February 7, 2024
Facilities Department	January 8, 2024

Senior Center	February 15, 2024
City Hall	February 29, 2024



OSHA QUARTERLY INSPECTIONS	
Department	Inspection Date
<b>Human Resources and Information Technology</b> <ul style="list-style-type: none"> <li>• Inspection Corrections Due February 22, 2024 – A follow-up inspection was conducted by the Safety Officer</li> </ul>	February 20, 2024
<b>Police Substation #2</b> <ul style="list-style-type: none"> <li>• Inspection Corrections Due February 22, 2024 – A Follow-up inspection was conducted by the Safety Officer</li> </ul>	February 20, 2024
<b>Fire Station #2</b> <ul style="list-style-type: none"> <li>• Inspection Corrections Due February 22, 2024 – A Follow -up inspection was conducted by the Safety Officer</li> </ul>	February 20, 2024

## MAJOR PROJECTS

### SAFETY

- **Starting the Safety & Sanitation Inspections Program for Departments**
  - Inspection Reports with safety compliance recommendations will be provided to pertaining departments.

- **Will Start the Weekly Safety Talk Program with All Departments**
  - Safety Toolbox Talks have started. The Safety Officer has conducted several throughout the city facilities.
- **HAZCOM – Hazard Communication Training Coordination**
  - OSHA In-Person Training – Scheduled March 21, 2024
- **Expired Chemicals**
  - Hand Sanitizer Donation Project
- **Arc Flash Training Review and Coordination**
  - This training will be required for all positions who work with electricity. This training is currently under review with a third-party agency.

## RISK MANAGEMENT

- **Budget FY25**
  - Goals and Objectives
- **Safety Policies Draft Review**
- **Review and Assessment**
  - Liquor Liability – Recreational Activities
  - Insurance Requirement – Recreation Leagues, Umpires, Recreational Activities
  - Allo Fiber – Groundbreaking Ceremony Insurance Requirements
  - City Event – Rental Insurance Coverages
  - Parks & Recreation – Resident Complain Form Review and Evaluation
  - Park Retention Project – Review and assess imminent safety corrections and budgeting plan along with Parks, Administration and Safety.
- **Insurance Coverage Review – New Vehicles and Equipment**
- **OSHA 300A – Posting of the Summary of Work-Related Injuries and Illnesses**
  - The OSHA 300A is required to be posted from February 1 to April 30 of the year following the year covered by the form (year posted 2023).
- **Risk Management Office Assistant – New Hire Training and Guidance.**
  - Risk Management Claims processing training.
  - Vector Solutions Online Portal Training – Training Calendar and Set-Up
- **Safety Officer (New Position) - Training and Guidance**

## TRAININGS

Training Topic	Date
Fire Extinguisher Safety	February 2024
Hazard Communication – HAZCOM <ul style="list-style-type: none"><li data-bbox="285 373 1003 443">• Human Resources, Information Technology &amp; Fire Department</li></ul>	February 2024
Emergency Evacuation Training	February 2024



# San Luis Municipal Court

## February 2024 Monthly Update

### Events:

- Court staff attended the opening of the Fleet Services building
- Court staff attended the opening of the City of San Luis fire Station No. 2
- Judge Figueroa attended the luncheon with Supreme Court Chief and Vice Chief Justice during their visit to Yuma County

### Court Security Count:

- 1,246 patrons visited the courthouse
- 45 law enforcement checked in
- 22 events where contraband was located



### Meetings:

- Met with other Departments/Divisions concerning ongoing efforts on building safety/improvements
- Attended Department Head Meetings
- Attended the Criminal Justice Coordination Meeting, which comprised of criminal justice system partners such as the City Attorney's Office, City Prosecutor's Office, and the San Luis Police Department, including the Records Department, Dispatch Department, and the Patrol Division
- Met with Maricopa municipality concerning new courthouse information

### Revenue:

- See spreadsheet on the next two pages containing the Municipal Court's end-of-the-month report

### Updates:

- Finalized the bond card pamphlet, which will be provided to the San Luis Police Department to better assist the public with information concerning their traffic ticket and their options once receiving a traffic ticket

### Trainings:

- Court staff attended the Inmate Release Court Program Presentation

**Period Covered:** February 2024  
**Prepared by:** Christi Weigand  
**Title:** Superior Court, Court Program Manager, on behalf of San Luis Municipal Court  
**Prepared date:** 3/6/2024

GL ACC NUM	CODE	GL ACCOUNT NAME	Amount
<b>HOLD ACCOUNTS</b>			
2-79-11		UNAPPLIED PAYMENTS	\$ -
2-79-51		DDS HOLD ACCOUNT	\$ -
2-71-01	ZBND	BOND POSTED	\$ -
2-92-01	ZHRFX	CITING AGENCY SUSPENSE - 28-2533 REGISTRATION VIOLATION	\$ -
2-92-03	ZOS	CITING AGENCY SUSPENSE - 12-116.04C OFFICER SAFETY EQUIPMENT	\$ -
2-72-01	ZOVR	REFUNDABLE OVERPAYMENTS	\$ -
2-41-01	ZREST	RESTITUTION	\$ 939.00
2-92-02	ZSLPX	CITING AGENCY SUSPENSE - 28-4139 LICENSE PLATE VIOLATION	\$ -
<b>TOTAL HOLD ACCOUNTS</b>			<b>\$ 939.00</b>
<b>ACCOUNTS PAYABLE</b>			
4-23-01	ZHRFC	28-2533 REGISTRATION VIOLATION	\$ -
2-21-53	ZOS2	2011 ADDITIONAL ASSESSMENTMT (JUSTICE COURTS SHARE)	\$ 176.80
4-23-03	ZOS3	OFFICER SAFETY EQUIPMENT (SAN LUIS POLICE DEPARTMENT)	\$ 702.64
2-15-32	ZOS5	STATE CITING AGENCIES - 2011 ADDITIONAL ASSESSMENT (AZ DEPT PUB SFTY, PHOENIX)	\$ -
4-23-02	ZSLPC	28-4139 LICENSE PLATE VIOLATION (SLPD)	\$ 431.91
2-51-03	ZOSX(5)	2011 Additional Assessment - Citing Agency Share - (ADOT)	\$ -
2-51-03	ZOSX(3)	2011 Additional Assessment - Citing Agency Share - (SAN LUIS POLICE DEPARTMENT)	\$ -
2-51-03	ZOSX	2011 Additional Assessment - Citing Agency Share - (SOMERTON POLICE DEPARTMENT)	\$ 4.35
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (ADOT)	\$ -
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (SLPD)	\$ -
2-12-62	ZSLPD	CIVIL PENALTY - SUSPD/DISPLAY LICENSE PLATE VIOLATIONS (CITING AGENCY)	\$ -
<b>TOTAL ACCOUNTS PAYABLE</b>			<b>\$ 1,315.70</b>
<b>GENERAL FUND</b>			
4-91-04		FORFEITED OVERPAYMENTS	\$ -
4-21-81	ZASZ	SCHOOL ZONE ADDITIONAL ASSESSMENT	\$ -
4-39-72	ZATT	INDIGENT DEFENSE ADMINISTRATIVE ASSESSMENT	\$ -
2-31-01	ZATT	INDIGENT DEFENSE ATTORNEY FEES (IN COUNTY)	\$ 4,192.63
2-15-33	ZCAA1	ADDRESS CONFIDENTIALITY PROGRAM ASSESSMENT	\$ -
4-29-22	ZCAA2	ADD CONFIDENTIALITY PROGRAM ASSESSMENT - LOCAL PORTION	\$ -
4-31-01	ZDDS	COURT DEFENSIVE DRIVING SCHOOL FEE	\$ 7,000.00
4-31-02	ZDEFP	DEFERRED PROSECUTION FEE	\$ 400.00
4-21-10	ZFINE	CIVIL TRAFFIC FINES	\$ 9,991.59
4-22-30	ZFINE	CRIMINAL FINES - NON TRAFFIC	\$ 758.48
4-22-10	ZFINE	CRIMINAL TRAFFIC FINES (DUI)	\$ 3,307.22
4-22-20	ZFINE	CRIMINAL TRAFFIC FINES (NON-DUI)	\$ 1,393.15
4-21-90	ZFINE	OTHER CIVIL	\$ -
4-21-95	ZFINE	GENERIC BASE FINE	\$ 490.08
4-49-07	ZFINE	LOCAL CIVIL TRAFFIC - CV	\$ 191.15
4-21-71	ZHRF2	CRT REIMBURSEMENT FEES (HURF-RELATED CV WT VIOLATIONS)	\$ 3.86
4-59-04	ZFINE	OFFENSES - CR	\$ -
4-39-09	ZLCL	OTHER CLERK FEES	\$ 200.00
4-11-01	ZMISC	TITLE 22 FILLING AND ANSWER FEES	\$ 332.79
4-45-01	ZPARK	PARKING FINES	\$ 171.43
4-49-05	ZTCOR	OFFENSES - CV	\$ 87.00
4-91-02	ZOVF	NON-REFUNDABLE OVERPAYMENTS	\$ -
4-91-03	ZFOR	BOND FORFETURES	\$ -
<b>TOTAL GENERAL FUND</b>			<b>\$ 28,519.38</b>

<b>SPECIAL REVENUE COURT FUND</b>			
4-30-04	ZCTEF	COURT ENHANCEMENT FEE	\$ 4,801.20
4-32-01	ZDEF	DEFAULT FEE	\$ 1,884.43
4-13-03	ZJCL	LOCAL JUDICIAL ENHACMENT FUND. (\$7 LOCAL PORTION OF THE TIME PAYMENT FEE)	\$ 652.05
4-13-02	ZJCLF	TITLE 22 OTHER FEES (LOCAL JCEF)	\$ 38.19
4-32-03	ZWAR	WARRANT FEE	\$ 452.45
<b>TOTAL SPECIAL REVENUE COURT FUND</b>			<b>\$ 7,828.32</b>
<b>STATE OF ARIZONA TREASURER</b>			
2-14-08	ZADPS	ADPS FORENSIC FUND	\$ 1,182.35
2-14-03	ZCEF	CEF- PENALTY ASSESSMENT NOT FROM DPS PHOTO ENFORCMENT	\$ 2,063.39
2-14-09	ZCEF2	1% CLEAN ELECTIONS FUND	\$ 176.70
2-14-01	ZCJEF	CJEF PENALTY ASSESSMENT	\$ 8,585.92
2-11-11	ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$ -
2-11-25	ZDECJ	DRUG & GANG ENFORCEMENT ACCOUNT	\$ 16.81
2-14-05	ZDNAS	DNA PENALTY ASSESSMENT	\$ 29.94
2-15-11	ZDUIA	DUI ABATEMENT FUND ASSESSMENT	\$ 680.24
2-15-34	ZDVSF	DOMESTIC VIOLENCE ASSESSMENT	\$ -
2-13-23	ZFAR1	FARE-Special Collections	\$ 223.96
2-13-22	ZFAR2	FARE-Delinquency Fee	\$ 70.00
2-13-25	ZFAR3	FARE-Enhanced Special Collections	\$ 454.33
2-13-24	ZFAR4	FARE-Enhance Delinquency Fee	\$ 379.46
2-14-04	ZFTGS	FTG PENALTY ASSESSMENT	\$ 1,425.12
2-11-35	ZHRF1	HIGHWAY USER REVENUE FUND (WEIGHT VIOLATIONS)	\$ 345.25
2-11-36	ZHRF3	HIGHWAY USER REVENUE FUND (REGISTRATION VIOLATIONS)	\$ -
2-13-52	ZJCS	JCEF TIME PAYMENT FEE - STATE	\$ 1,024.65
2-13-53	ZJCS	TPF-PUBLIC DEFENDER TRAINING FUND	\$ 186.30
2-13-51	ZJCSF	JCEF TITLE 22 FEES - STATE	\$ 88.02
2-14-02	ZMSEF	MSEF PENALTY ASSESSMENT	\$ 2,647.06
2-15-31	ZOS1	2011 ADDITIONAL ASSESSMENT - STATE	\$ 1,414.78
2-15-13	ZPCOF	PRISON CONSTRUCTION AND OPERATIONS FUND ASSESSMENT	\$ 4,563.69
2-15-42	ZPOTE	PEACE OFFICER TRAINING EQUIP FUND	\$ 685.64
2-14-06	ZPRSU/P RS6	JCEF PROBATION ASSESSMENT - ST	\$ 3,042.04
2-15-14	ZPSEF	PUBLIC SAFETY EQUIPMENT FUND ASSESSMENT	\$ 4,243.33
2-15-43	ZVCAF	\$9 VICTIMS RIGHT PENALTY (37.6%)	\$ 591.57
2-15-37	ZVREA	VICTIM RIGHTS ENFORCEMENT FUND	\$ 353.49
2-15-44	ZVRF	\$9 VICTIMS RIGHT PENALTY (62.4%)	\$ 982.72
			\$ -
<b>TOTAL STATE OF ARIZONA TREASURER REVENUE</b>			<b>\$ 35,456.76</b>
<b>TOTAL</b>			<b>\$ 74,059.16</b>

<b>DISBURSEMENTS:</b>		
STATE	\$	35,456.76
CITY	\$	28,519.38
COUNTY (2-21-53)	\$	176.80
JCEF (4-13-03 + 4-13-02)	\$	690.24
CEF (4-30-04)	\$	4,801.20
WARRANT FEES (4-32-03)	\$	452.45
<b>CITING AGENCIES:</b>		
SLPD	\$	702.64
DPS	\$	-
ADOT	\$	-

**Period Covered:** February 2024  
**Prepared by:** Christi Weigand  
**Title:** Superior Court, Court Program Manager, on behalf of San Luis Municipal Court  
**Prepared date:** 3/6/2024

GL ACC NUM	CODE	GL ACCOUNT NAME	Amount
<b>HOLD ACCOUNTS</b>			
2-79-11		UNAPPLIED PAYMENTS	\$ -
2-79-51		DDS HOLD ACCOUNT	\$ -
2-71-01	ZBND	BOND POSTED	\$ -
2-92-01	ZHRFX	CITING AGENCY SUSPENSE - 28-2533 REGISTRATION VIOLATION	\$ -
2-92-03	ZOS	CITING AGENCY SUSPENSE - 12-116.04C OFFICER SAFETY EQUIPMENT	\$ -
2-72-01	ZOVR	REFUNDABLE OVERPAYMENTS	\$ -
2-41-01	ZREST	RESTITUTION	\$ 939.00
2-92-02	ZSLPX	CITING AGENCY SUSPENSE - 28-4139 LICENSE PLATE VIOLATION	\$ -
<b>TOTAL HOLD ACCOUNTS</b>			<b>\$ 939.00</b>
<b>ACCOUNTS PAYABLE</b>			
4-23-01	ZHRFC	28-2533 REGISTRATION VIOLATION	\$ -
2-21-53	ZOS2	2011 ADDITIONAL ASSESSMENTMT (JUSTICE COURTS SHARE)	\$ 176.80
4-23-03	ZOS3	OFFICER SAFETY EQUIPMENT (SAN LUIS POLICE DEPARTMENT)	\$ 702.64
2-15-32	ZOS5	STATE CITING AGENCIES - 2011 ADDITIONAL ASSESSMENT (AZ DEPT PUB SFTY, PHOENIX)	\$ -
4-23-02	ZSLPC	28-4139 LICENSE PLATE VIOLATION (SLPD)	\$ 431.91
2-51-03	ZOSX(5)	2011 Additional Assessment - Citing Agency Share - (ADOT)	\$ -
2-51-03	ZOSX(3)	2011 Additional Assessment - Citing Agency Share - (SAN LUIS POLICE DEPARTMENT)	\$ -
2-51-03	ZOSX	2011 Additional Assessment - Citing Agency Share - (SOMERTON POLICE DEPARTMENT)	\$ 4.35
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (ADOT)	\$ -
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (SLPD)	\$ -
2-12-62	ZSLPD	CIVIL PENALTY - SUSPD/DISPLAY LICENSE PLATE VIOLATIONS (CITING AGENCY)	\$ -
<b>TOTAL ACCOUNTS PAYABLE</b>			<b>\$ 1,315.70</b>
<b>GENERAL FUND</b>			
4-91-04		FORFEITED OVERPAYMENTS	\$ -
4-21-81	ZASZ	SCHOOL ZONE ADDITIONAL ASSESSMENT	\$ -
4-39-72	ZATT	INDIGENT DEFENSE ADMINISTRATIVE ASSESSMENT	\$ -
2-31-01	ZATT	INDIGENT DEFENSE ATTORNEY FEES (IN COUNTY)	\$ 4,192.63
2-15-33	ZCAA1	ADDRESS CONFIDENTIALITY PROGRAM ASSESSMENT	\$ -
4-29-22	ZCAA2	ADD CONFIDENTIALITY PROGRAM ASSESSMENT - LOCAL PORTION	\$ -
4-31-01	ZDDS	COURT DEFENSIVE DRIVING SCHOOL FEE	\$ 7,000.00
4-31-02	ZDEFP	DEFERRED PROSECUTION FEE	\$ 400.00
4-21-10	ZFINE	CIVIL TRAFFIC FINES	\$ 9,991.59
4-22-30	ZFINE	CRIMINAL FINES - NON TRAFFIC	\$ 758.48
4-22-10	ZFINE	CRIMINAL TRAFFIC FINES (DUI)	\$ 3,307.22
4-22-20	ZFINE	CRIMINAL TRAFFIC FINES (NON-DUI)	\$ 1,393.15
4-21-90	ZFINE	OTHER CIVIL	\$ -
4-21-95	ZFINE	GENERIC BASE FINE	\$ 490.08
4-49-07	ZFINE	LOCAL CIVIL TRAFFIC - CV	\$ 191.15
4-21-71	ZHRF2	CRT REIMBURSEMENT FEES (HURF-RELATED CV WT VIOLATIONS)	\$ 3.86
4-59-04	ZFINE	OFFENSES - CR	\$ -
4-39-09	ZLCL	OTHER CLERK FEES	\$ 200.00
4-11-01	ZMISC	TITLE 22 FILLING AND ANSWER FEES	\$ 332.79
4-45-01	ZPARK	PARKING FINES	\$ 171.43
4-49-05	ZTCOR	OFFENSES - CV	\$ 87.00
4-91-02	ZOVF	NON-REFUNDABLE OVERPAYMENTS	\$ -
4-91-03	ZFOR	BOND FORFETURES	\$ -
<b>TOTAL GENERAL FUND</b>			<b>\$ 28,519.38</b>

<b>SPECIAL REVENUE COURT FUND</b>			
4-30-04	ZCTEF	COURT ENHANCEMENT FEE	\$ 4,801.20
4-32-01	ZDEF	DEFAULT FEE	\$ 1,884.43
4-13-03	ZJCL	LOCAL JUDICIAL ENHACMENT FUND. (\$7 LOCAL PORTION OF THE TIME PAYMENT FEE)	\$ 652.05
4-13-02	ZJCLF	TITLE 22 OTHER FEES (LOCAL JCEF)	\$ 38.19
4-32-03	ZWAR	WARRANT FEE	\$ 452.45
<b>TOTAL SPECIAL REVENUE COURT FUND</b>			<b>\$ 7,828.32</b>
<b>STATE OF ARIZONA TREASURER</b>			
2-14-08	ZADPS	ADPS FORENSIC FUND	\$ 1,182.35
2-14-03	ZCEF	CEF- PENALTY ASSESSMENT NOT FROM DPS PHOTO ENFORCMENT	\$ 2,063.39
2-14-09	ZCEF2	1% CLEAN ELECTIONS FUND	\$ 176.70
2-14-01	ZCJEF	CJEF PENALTY ASSESSMENT	\$ 8,585.92
2-11-11	ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$ -
2-11-25	ZDECJ	DRUG & GANG ENFORCEMENT ACCOUNT	\$ 16.81
2-14-05	ZDNAS	DNA PENALTY ASSESSMENT	\$ 29.94
2-15-11	ZDUIA	DUI ABATEMENT FUND ASSESSMENT	\$ 680.24
2-15-34	ZDVSF	DOMESTIC VIOLENCE ASSESSMENT	\$ -
2-13-23	ZFAR1	FARE-Special Collections	\$ 223.96
2-13-22	ZFAR2	FARE-Delinquency Fee	\$ 70.00
2-13-25	ZFAR3	FARE-Enhanced Special Collections	\$ 454.33
2-13-24	ZFAR4	FARE-Enhance Delinquency Fee	\$ 379.46
2-14-04	ZFTGS	FTG PENALTY ASSESSMENT	\$ 1,425.12
2-11-35	ZHRF1	HIGHWAY USER REVENUE FUND (WEIGHT VIOLATIONS)	\$ 345.25
2-11-36	ZHRF3	HIGHWAY USER REVENUE FUND (REGISTRATION VIOLATIONS)	\$ -
2-13-52	ZJCS	JCEF TIME PAYMENT FEE - STATE	\$ 1,024.65
2-13-53	ZJCS	TPF-PUBLIC DEFENDER TRAINING FUND	\$ 186.30
2-13-51	ZJCSF	JCEF TITLE 22 FEES - STATE	\$ 88.02
2-14-02	ZMSEF	MSEF PENALTY ASSESSMENT	\$ 2,647.06
2-15-31	ZOS1	2011 ADDITIONAL ASSESSMENT - STATE	\$ 1,414.78
2-15-13	ZPCOF	PRISON CONSTRUCTION AND OPERATIONS FUND ASSESSMENT	\$ 4,563.69
2-15-42	ZPOTE	PEACE OFFICER TRAINING EQUIP FUND	\$ 685.64
2-14-06	ZPRSU/P RS6	JCEF PROBATION ASSESSMENT - ST	\$ 3,042.04
2-15-14	ZPSEF	PUBLIC SAFETY EQUIPMENT FUND ASSESSMENT	\$ 4,243.33
2-15-43	ZVCAF	\$9 VICTIMS RIGHT PENALTY (37.6%)	\$ 591.57
2-15-37	ZVREA	VICTIM RIGHTS ENFORCEMENT FUND	\$ 353.49
2-15-44	ZVRF	\$9 VICTIMS RIGHT PENALTY (62.4%)	\$ 982.72
			\$ -
<b>TOTAL STATE OF ARIZONA TREASURER REVENUE</b>			<b>\$ 35,456.76</b>
<b>TOTAL</b>			<b>\$ 74,059.16</b>

<b>DISBURSEMENTS:</b>		
STATE	\$	35,456.76
CITY	\$	28,519.38
COUNTY (2-21-53)	\$	176.80
JCEF (4-13-03 + 4-13-02)	\$	690.24
CEF (4-30-04)	\$	4,801.20
WARRANT FEES (4-32-03)	\$	452.45
<b>CITING AGENCIES:</b>		
SLPD	\$	702.64
DPS	\$	-
ADOT	\$	-